



CHRISTIAN EMINENT COLLEGE

(Academy of Management, Professional Education & Research)

F-Sector, H.I.G., Ravi Shankar Shukla Nagar Main Road, Indore (M.P.) – 452011

- NAAC (UGC) Accredited with 'A' Grade
- Recognized by Govt. of M.P.
- Affiliated to Devi Ahilya Vishwavidyalaya, Indore
- An Autonomous Institution Established in 1996
- Approved by NCTE
- Approved Programmes Study Centre of IGNOU



Minutes of Meeting of IQAC held on 23/03/2018

A meeting of College IQAC (Internal Quality Assurance Cell) was held on 23/03/2018 at 3.00 pm in College IQAC Office. The following members were present in the meeting.

1	Head of the Institution		
	Dr. Rajesh Vyas, Principal	Chairperson	
2	Senior Administrative Officers		
	Prof. Y. S. Chouhan	Member	
	Shri Sanjay Kanungo	Member	
	Shri Shailendra Pandit	Member	
	Mrs. Swati Gorhe	Member	
3	Teacher Members		
	Prof. Shweta Rai	Member	
	Dr. Anubha Pandya	Member	
	Dr. Prerana Dubey	Member	
	Dr. Kiran Panchal	Member	
	Dr. P. K. Singh	Member	
	Dr. Paresh Vyas	Member	
	Prof. Jeevan Singh Bisht	Member	
	Dr. Maya Rathore	Member	
	Prof. Shruti Pustake	Member	
	Dr. Shweta Talesara	Member	
	Dr. Rashmi Thakur	Member	
	Technical Members		
	Mr. U. A. Khan	Member	
4	Member from the Management		
	Prof. H. N. Gupta	Management Representatives	
	Dr. Ramesh Mangal	Management Representatives	
5	Nominees from the Local Society		
	Dr. Sunanda Jain	Member	
	Shri M. L. Bais	Member	
	Nominees from Alumni		
	Dr. Savita Rai	Member	
	Nominees from Students		
	Ms. Deepika Rajput	Member	
	Experts From Outside		
	Dr. Ashutosh Mishra	Member	
	Dr. Ashok Sharma	Member	
	Industry Persons		
	Mr. Bhupesh Singh Chouhan	Member	
	Mr. Atul Sharma	Member	
	Parent		
Mr. Kamlesh Sen	Member		
6	Assistant Coordinator IQAC		
	Dr. Mukesh Keshari	Member & Asstt. Coordinator	
	Coordinator IQAC		
Prof. Neeraj Jaiswal	Coordinator		

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The chairperson Dr. Vyas welcomed all the members who were present in the meeting. The coordinator informed about the decisions taken in the previous meeting and the implementation of those decisions. Thereafter the minutes of the previous meeting were confirmed.

The Coordinator informed the committee members about various activities organized by different departments post the previous meeting. He also informed that as per the academic calendar, the final examinations for the first year of annual courses were ongoing smoothly and that the timetable for final examinations for even semester of all courses was declared.

The Coordinator Prof Jaiswal informed the members that a National Conference was going to be organized by Chemical Science Department on 23rd June 2018, and the preparation was going on for smooth and successful conduction of the event.

The Assistant Coordinator, Dr. Keshari informed the members that the preparation of AQAR in the prescribed proforma of NAAC has started and the relevant data were being obtained from various departments. A rough draft of prepared AQAR till date was put up before the committee.

The Assistant Coordinator Dr. Keshari also informed the members that our Principal Dr. Vyas had been invited to attend the Assessor Orientation Program conducted by NAAC at Bangalore on 07th and 08th March 2018.

After the discussions, the following decisions were taken:

1. The committee congratulated the College Principal on attending the AOP in New NAAC format.
2. The committee appreciated the activities conducted by the college and various departments of the college.
3. The committee appreciated the progress of the preparation of rough draft of AQAR and other annual reports and also gave some suggestions for improvement.

The meeting concluded with a vote of thanks by the Coordinator and refreshment for all the members.


Prof. Neeraj Jaiswal
Coordinator


Dr. Rajesh Vyas
Chairman



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E-mail : director@christianeminent.com, christianeminent96@gmail.com

Tel.: (0731) 2554175, 2555610 Fax: (0731) 2556215

www.christianeminent.com

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Ref. No.: CEA/IQAC/2018/

Date: 14/03/2018

NOTICE

The meeting of **IQAC** of Christian Eminent College will be organized on **Friday the 23rd March, 2018** at 3.00 p.m. at Main Campus No. 1, RSS Nagar Main Road, Indore.

Your presence in the meeting is cordially requested.

(Prof. Neeraj Jaiswal)

Coordinator, IQAC

Agenda

1. Confirmation of Last Meeting Minutes.
2. Discuss activities of IQAC and college.
3. Information regarding Preparation of AQAR and other reports.
4. Any other matter with the permission of chair.