



CHRISTIAN EMINENT COLLEGE

(Academy of Management, Professional Education & Research)

F-Sector, H.I.G., Ravi Shankar Shukla Nagar Main Road, Indore (M.P.) – 452011

- NAAC (UGC) Accredited with 'A' Grade
- Recognized by Govt. of M.P.
- Affiliated to Devi Ahilya Vishwavidyalaya, Indore
- An Autonomous Institution Established in 1996
- Approved by NCTE
- Approved Programmes Study Centre of IGNOU



Minutes of Meeting of IQAC held on 26/02/2019

A meeting of College IQAC (Internal Quality Assurance Cell) was held on 26/02/2019 at 2.00 pm in College IQAC Office. The following members were present in the meeting.

1	Head of the Institution		
	Dr. Rajesh Vyas, Principal	Chairperson	
2	Senior Administrative Officers		
	Prof. Y. S. Chouhan	Member	
	Shri Sanjay Kanungo	Member	
	Shri Shailendra Pandit	Member	
	Mrs. Swati Gorhe	Member	
3	Teacher Members		
	Prof. Neeraj Jaiswal	Member	
	Prof. Shweta Rai	Member	
	Dr. Mukesh Keshari	Member	
	Prof. Amit Nilosey	Member	
	Prof. Jeevan Singh Bisht	Member	
	Dr. Maya Rathore	Member	
	Dr. Seema Modi	Member	
	Dr. Shweta Talesara	Member	
	Dr. P. K. Singh	Member	
	Prof. Namrata Sharma	Member	
	Dr. Anita Gour	Member	
	Technical Members		
	Mr. U. A. Khan	Member	
4	Member from the Management		
	Prof. H. N. Gupta	Management Representatives	
	Dr. Ramesh Mangal	Management Representatives	
5	Nominees from the Local Society		
	Dr. Sunanda Jain	Member	
	Shri M. L. Bais	Member	
	Nominees from Alumni		
	Dr. Savita Rai	Member	
	Nominees from Students		
	Ms. Shweta Kumari	Member	
	Experts From Outside		
	Dr. Ashok Sharma	Member	
	Dr. Sheela Joshi	Member	
	Industry Persons		
	Mr. Bhupesh Singh Chouhan	Member	
	Mr. Atul Sharma	Member	
	Parent		
	Mr. Anand Kasliwal	Member	
6	Assistant Coordinator IQAC		
	Dr. Deepika Gupta	Member & Asstt. Coordinator	
	Coordinator IQAC		
	Dr. Rashmi Thakur	Coordinator	



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The Chairperson Dr. Vyas welcomed all the members. Dr. Vyas informed the members regarding constitution of revised IQA Cell including the appointment of new coordinator Dr. Rashmi Thakur, Assistant Professor (English). The members were also informed about appointment of Dr. Deepika Gupta, Assistant Professor (Commerce) as Assistant Coordinator. The IQAC members congratulated to the newly appointed members and thereafter, new Coordinator informed about the decisions taken in the previous meeting held on 09/10/2018, and the implementation of those decisions. Thereafter the confirmation of the minutes of the previous meeting accorded.

Prof. H. N. Gupta, Director and Management Representative, told that the College would continue to pursue and initiate internal quality enhancement measures, and start implementation of the recommendations of NAAC Peer Team for quality enhancement of the institution.

The IQAC Chairperson Dr. Vyas informed the members that research policy formulated by the research cell has been approved from the finance committee followed academic council and governing body. The convener of Research Cell Dr. Kiran Panchal informed the members about plan and implementation of the policy.

Dr. Prerana Dubey, Convener of Cultural Committee, informed IQAC members that as per the presided academic calendar, cultural fest 'Kalavrind' conducted smoothly and successfully from 16-20 January 2019. She informed that various inter and intra college competitions were organized in the fest and the students of our college performed well and secured the positions at inter college level in most of the competitions.

The NSS coordinator Prof. Rajesh Shah informed that seven days NSS camp at Piwadai village organized and conducted smoothly and successfully. Various activities had performed during the camp for social benefit.

Academic Council Secretary informed the members that academic calendar of the next academic session 2019-20 has been prepared. The proposed academic calendar has presented before the members of IQAC for their perusal.

Thereafter, the teaching plans, attendance registers of the odd Semester of the current session submitted by the departments had put up before IQAC for their perusal. The coordinator informed the members that the Examination Cell had declared all the results of odd semester examination within time limit and the students secured the good result. Prof. Y. S. Chouhan, Controller of Examination Cell informed the members that declaration of only B.Ed. Ist Semester results delayed due to late issuance of enrollment numbers by the university. All the results of the odd semester had presented for their perusal. Assistant Coordinator Dr. Deepika Gupta put up the timetable for the new even semester before the committee for their information and perusal.

The chairperson informed to all the members about upcoming yearly examination. He also gave the details about the proposed timetable, which will commence from the 3rd week of March. He also informed that the practical examinations for yearly classes had started.

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Assistant Coordinator of IQAC informed the members about various activities performed under the IQAC Calendar, Academic and Green Calendar. The activity reports had presented before the members of IQAC for their perusal. Prof. Rajesh Shah, Head of Computer Department gave the information about preparation of the upcoming national conference NET- ITM V, jointly organizes with Department of Management on 16/03/2019.

After the discussions, the following decisions had taken:

1. The minutes of the previous meeting confirmed.
2. The committee congratulated the newly appointed members including coordinator and assistant coordinator. The members suggested that the preparation of AQAR should start in new online format of NAAC and preparations be presented before the IQAC in the next meeting.
3. The members congratulated for the approval of research policy by statutory bodies. They also suggested some action plans for next financial year. The members recommended further course of action to the research cell for enhancing the research activities in the institution.
4. The members congratulated the cultural committee members for successful completion of the cultural fest Kalavrand and appreciated the efforts made by the college students for their best performance. They also congratulated the winners.
5. The members appreciated the efforts made by NSS unit for social cause and also for the successful completion of the camp at Village Piwadai.
6. The committee perused academic calendar of the next academic session 2019-20 and approved the same.
7. The committee perused and appreciated the content planning and its execution for the classroom teaching. The members also checked the attendance records of the students and approved them.
8. The odd semester results perused and recommended for improvement in some subjects. The members also congratulated the departments and faculty for good results and for timely conduction of examinations and declaration of results. The members also suggested all the heads of the departments for proper and smooth conduction of upcoming yearly examination along with regular and proper teaching of semester classes.
9. Even semester class timetables had approved by IQAC.
10. The members had been gone through various activities report submitted by the various departments and cells and appreciated performance of various activities accordingly the IQAC calendar. Discussions and planning for the smooth and successful conduction of activities of next quarter also held. The members appreciated the efforts made for preparation of NET-ITM V and also suggested commencing the preparation of the two more conferences which will be organized by Education and Science Departments.

The meeting concluded smoothly with a vote of thanks by the Coordinator and refreshment served for all the members


Dr. Rashmi Thakur
Coordinator


Dr. Rajesh Vyas
Chairman



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IQAC Internal Quality Assurance Cell

IQAC Meeting Notice: Date - 26/02/2019

1	Head of the Institution		
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	Shri Shailendra Pandit	Member	
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3	Teacher Members		
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	Dr. Mukesh Keshari	Member	
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	Nominees from Students		
	Ms. Shweta Kumari	Member	
	Experts From Outside		
	Dr. Ashok Sharma	Member	
	Dr. Sheela Joshi	Member	
	Industry Persons		
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Ref. No.: CEA/IQAC/2019/260219

Date: 18/02/2019

NOTICE

The meeting of IQAC of Christian Eminent College will be organized on **Tuesday the 26th February, 2019** at **2.00 p.m.** at Campus No. 1, RSS Nagar Main Road, Indore.

Your presence in the meeting is cordially requested.

(Dr. Rashmi Thakur)
Coordinator, IQAC

Agenda

1. Confirmation of Last Meeting Minutes.
2. Information regarding revised IQA Cell.
3. Information regarding plan and implementation of the research policy.
4. Observation of Class Time Table of ongoing even semester.
5. Observation of Teaching Plans, Attendance Registers for odd semester of the current session and its analysis.
6. Observation and discussion of odd semester results of the current session and its analysis.
7. Observation and discussion of college activities of IQAC, Academic, Green Calendar and other activities.
8. Discuss further plan for the current academic session.
9. Any other matter with the permission of chair.