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AQAR Submission Message

1 message

Admin-Naac <noreply.onlineassessment@gmail.com>

Thu, Dec 12, 2019 at 2:54 PM

To: CHRISTIANEMINENTACADEMYOFMANAGEMENTPROFESSIONALEUCATIONANDRESEARCH
<christianeminent96@gmail.com>

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Dear User,

Institution name : CHRISTIANEMINENTACADEMYOFMANAGEMENTPROFESSIONALEUCATIONANDRESEARCH

You have successfully submitted your AQAR.

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Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	CHRISTIAN EMINENT ACADEMY OF MANAGEMENT, PROFESSIONAL EDUCATION AND RESEARCH
Name of the head of the Institution	Dr. Rajesh Vyas
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07312555610
Mobile no.	9424512773
Registered Email	director@christianeminent.com
Alternate Email	christianeminent96@gmail.com
Address	F-Sector, HIG Ravi Shankar Shukla Nagar Main Road
City/Town	INDORE
State/UT	Madhya Pradesh

Pincode	452011																								
2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	17-Feb-2010																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	private																								
Name of the IQAC co-ordinator/Director	Dr. Rashmi Thakur																								
Phone no/Alternate Phone no.	07312554175																								
Mobile no.	7874039768																								
Registered Email	christianeminent11@gmail.com																								
Alternate Email	christianeminent96@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://christianeminent.com/iqac/																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://christianeminent.com/wp-content/uploads/2015/12/Academic-Calaender-2018-19.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.06</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.14</td> <td>2017</td> <td>27-Nov-2017</td> <td>26-Nov-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.06	2013	05-Jan-2013	04-Jan-2018	2	A	3.14	2017	27-Nov-2017	26-Nov-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	A	3.06	2013	05-Jan-2013	04-Jan-2018																				
2	A	3.14	2017	27-Nov-2017	26-Nov-2022																				
6. Date of Establishment of IQAC	22-Jul-2011																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Preparation of Academic, IQAC, Green Calendar and there adherence during the year.
- Preparation and timely submission of AQAR for the session 201718.
- Research policy has been restructured and provisions of seed money, institutional projects were also incorporated therein.
- Making staff acquainted with the new accreditation framework including online AQAR submission through conduction of Workshops, Seminars and Talks.
- Conduction of faculty development programmes for teaching staff and training programmes for nonteaching staff.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Conduction of activities towards Social Responsibilities.</p>	<p>• Extension and activities for social benefits were continued during the year through NSS unit and the Departments which includes - ? Plantation Programmes were organized on different occasions. Lectures and competitions were also conducted on Environment Awareness. ? Cleanliness Drives and Lectures on Swatch Bharat were conducted. ? Health Checkup Camps and awareness programmes were conducted. ? One Week Special Camp at Piwdai Village was organized. ? Organization of Blood Donation Camp in association with District Hospital. ? Conduction of Voter Awareness Program and Oath for Voting. ? Traffic Awareness and Road Safety Drives were organized.</p>
<p>Preparation for NAAC Accreditation of third Cycle and making staff acquainted with the new accreditation framework including online AQAR submission.</p>	<p>? Workshops, Seminars and Talks were conducted regarding new accreditation framework - ? Two Days Workshop on Curriculum of Current Scenario and Effective Teaching. ? One Day Seminar on Mentoring System and Role of Teachers. ? Workshop on Ethical Living and Social Responsibility. ? Two-Week Workshop on Stress Management: Is a Need of an Hour for Enhancement of Qualities in Higher Educational Institutions. ? Workshop on New NAAC Accreditation Process. ? Guest Lecture on Outcome Based Education.</p>
<p>To encourage all the departments to conduct National Conference, Workshop, Seminar etc.</p>	<p>• Commerce Department organized ? Two days Workshop on Entrepreneurship with RICON Pvt. Ltd. ? One Day Seminar on 'How to be Successful Entrepreneur'. ? National Conference on Recent Advances and Innovations in Realm of Commerce. • Computer Science Department conducted ? One week Workshop on PHP Programming. ? National Conference on NETITM V in association with Management Department. ? One Day Seminar on Job Prospects in IT Field. ? One Day Seminar on How to be Successful Entrepreneur in Software Arena. ? One Day Seminar on Data Science Artificial Intelligence and Machine Learning. ? One Day Seminar on Power BI. • Chemical Science Department organized - ? One Day Seminar on Copy Right Patent Issues in Process. ? Workshop on Herbal Colour Making in association with Green Cell. ? Workshop on Home Made Rakhi Preparation in association with Green Cell. ? Workshop</p>

	<p>on Ecofriendly Ganesha Preparation in association with Green Cell. ? Workshop on Home Made Cold and Cough Preparation in association with Green Cell. • Department of Bioscience conducted - ? One Day Seminar on DNA Finger Printing. • Physics Department organized - ? Guest Lecture on Nanotechnology and the New Generation. • Education Department organized - ? National Conference on Constructivist Trends for Quality Education. • Department of Mathematics, Physics, Chemical Science and Bioscience jointly organized National Conference Recent Advances in Basic Sciences III. • Several Seminars/Guest Lectures were also conducted by various Departments.</p>
<p>To encourage all the departments to conduct Faculty Development and Staff Training Programs.</p>	<p>• Computer Science Department conducted - ? One week Faculty Development Program with industry association. ? Office Staff Computer Training Programme. ? One week Faculty Development Program with industry experts. ? Faculty Training Program for Efficient Use of Smart Board. • Education, Management and Commerce Department jointly organized 15 days Faculty Enrichment Programme. • WEC conducted Workshop for Support Staff & Women from Nearby Slum Area towards Sanitization.</p>
<p>Publication of Research Articles in National & International Journals. Participation in Seminars, Conferences, Workshops etc.</p>	<p>• During the session 113 research papers were published in UGC approved / peer reviewed research journals. • Published some research papers in ISBN proceedings also. • Faculty members attended various Seminars, Conferences, and Workshops and presented their research papers on the forums.</p>
<p>To encourage faculty to apply for major and minor projects. Restructuring Research Policy.</p>	<p>? To encourage faculty towards research activities, during the session, Research Cell restructured the research policies approved by IQAC and benefited faculty with - ? Financial assistance for three Institutional sponsored Projects. ? Seed money provided to nine teachers. ? Financial support to the teachers for attending conferences, seminars, workshops. ? Incentives for publication of research papers and books/chapters in books.</p>
<p>Faculty encouragement for awards and recognition</p>	<p>• During current session following awards and recognition were received - ? Certificate Outstanding Contribution towards Scientific Research and</p>

Community from P.G. Tech. Research Institute - Dr. Pramod Kumar Singh ? Participation in 7th International Congress on LIPID & Atherosclerosis, Seoul, Korea - Dr. Pramod Kumar Singh ? International ICRSTM Award 2019 Award for Senior Professor and Innovative Researcher from World Federation of Science and Technology - Mrs. Meenakshi Panwar ? International ICRSTM Award 2019 Award for Senior Professor and Innovative Researcher from World Federation of Science and Technology - Mrs. Snehlata Hada ? International ICRSTM Award 2019 for Innovative Dedicated Educationalist from World Federation of Science and Technology - Dr. Rajesh Vyas ? Rashtriya Vidya Gaurav Gold Medal Award from Indian Solidarity Council - Dr. Rajesh Vyas ? Best Educationist Award from International Institute of Education and Management, New Delhi - Dr. Rajesh Vyas ? Award for Teachers With Higher Potential from Research Foundation of India - Dr. Mukesh Keshri ? Award for Teachers With Higher Potential from Research Foundation of India - Dr. Paresh Vyas ? Cutting Edge Researches from Research Foundation of India - Dr. Anubha Pandya ? Vedant Academics Bangkok Awards 2019 for Academic Leadership from International Association of Research and Developed Organization - Dr. Rajesh Vyas ? Rashtriya Pratibha Award for the Talented Personality in India from Indo Socio Development Association - Dr. Rajesh Vyas

To encourage the students to participate in the Cultural, Sports and other events.

• During current session, students of the college participated in various sports and cultural competitions and also in social services and were recognized for their remarkable participation - ? Mr. Atul Gour obtained First Position and received GOLD MEDAL in International Jeet Kune-Do Championship at Sri Lanka. ? Mr. Umesh Pothiwal obtained Third Position at Inter District Wrestling Competition. ? Mr. Vishal Baretha obtained Runner-up in Intercollegiate Table-tennis Competition organized by Vishisht College, Indore. ? The college team won First Prize in Group Folk Dance and Group Folk Song Competitions of Intercollegiate level organized by this college. ? Second Prizes were

received by Ms. Monika Mishra, Mr. Ajit Koul and Ms. Shivangi Chouhan in News Paper Dress Making, Rangoli and Solo Dance Competitions respectively of Intercollegiate level organized by this college. ? Similarly Ms. Swati Mishra received Third Prize in Solo Song Competition. ? Ms. Shivangi Chouhan received First Prize in Intercollegiate Solo Dance Competition organized by Maharaja Ranjeet Singh College, Indore. ? Mr. Pravin Saini received First Prize in Intercollegiate Solo Song Competition organized by Jain Diwakar College, Indore. ? Ms. Swati Mishra and Ms. Himanshi Joshi received First Prize in Intercollegiate Dute Song Competition organized by Shri Vaishnav Education College, Indore. ? Mr. Ashish Sharma and Ms. Megha Bokariya attended State Level NSS Camp. ? Mr. Vinay Marmat participated in National Adventure Camp at Shimla, Himachal Pradesh. ? Ms. Megha Bokariya participated in National Unity Camp and during this won Third Prize in Youth Parliament Competition. A Certificate was also issued to her for participation in the same program organized by UNICEF on 12th March on 'Issue of Child Protection' in the camp. ? Apart from above students were also represented the college in cultural and sports events conducted by other institutions at intercollegiate and above level.

Enhancement of Environmental Activities.

- The Department of Foundation Courses has prepared Green calendar for keeping the environment healthy and pollution free. The environmental activities are continued and organized as per the Green Calendar.

Collaboration with Industries, Research Centers, Institutions to be initiated.

- Four more Research, Academic and Industry Memorandum of Understanding were signed during the academic session.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Academic Council	06-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	26-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>A proper website is made and available to all. The website is developed inhouse under the guidance of computer department and maintains regularly. Computer laboratories at both campuses and computer facilities available at all the other laboratories, libraries and office. Internet facility available on every node. Computer training programs are conducted for supporting staff. Egovernance training and demonstration Programmes are organized for faculty and staff which includes ETicket, Bill Payments, Internet Banking etc. Teachers are encouraged to use ICT based teaching and accordingly smart boards are installed in some class rooms. Training programmes for smart board teaching are also conducted. CBCS system has been introduced for all semester based courses at UG and PG level both and course curriculum and course choices are available on website. The class timetable and various notices are uploaded on website. The admission brochure, syllabus and all other necessary and essential details are uploaded on college website. The college is a minority institution and admissions are done through centralized process of state government. The students get registered themselves on the online portal of higher education department of state government and admission process completed by the institution level. Complete details are given on online portal. Each admission has been confirmed by the government. The complete online data is forwarded by the Department of Higher Education</p>

to affiliated University for enrollment and other process. At college level, all data has been computerized. Scholarships are also provided through online mode by government of M.P. Partial MIS system is in existence including admission details, students' data, students' performance, students' Information. The college has automated online Examination System for through inhouse software which includes Students' Examination Forms, Issuance of Hall Tickets and Result Processing. Partial library automation using inhouse software has also in existence. Departmental email accounts are created and all the notices and circulars are sent through emails. Notices are uploaded on website for students and other stakeholder. Leave applications are accepted through emails also. The minutes of meetings of all the statutory bodies are computerized. The affiliation process of the institution, renewal and continuation permission for courses all are conducted online. Online registration of alumni students is also introduced during the year. The finance related work is done on excel worksheets and accounting software is used by Accounts department for financial reporting and banking purposes. Eaudit process is adopted. All the reports of various programmes conducted and proceedings of meetings of various bodies are placed in regular meetings of Governing Body of the college. The institution is looking forward to implement comprehensive education management system to line up academic process and improve student experience. Thus the institution has focused on enhancing the information system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	BSC		01/03/2019
BSc	BSCH	Honors Comp. Sc.	01/03/2019
MSc	MAT	Mathematics	01/03/2019

MSc	MBT	Biotechnology	01/03/2019
MCom	MCOM		01/03/2019
PGDCA	PGDCA	Computer Application	01/03/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA		02/07/2018
BCA		02/07/2018
MCom		02/07/2018
MSc	Mathematics	02/07/2018
MSc	Computer Science	02/07/2018
MSc	Chemistry	02/07/2018
MSc	Biotechnology	02/07/2018
PGDCA	Computer Application	02/07/2018
BEd		02/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

All stakeholders play a critical part in the evaluation, development and enhancement of the quality of this educational institution and its learning experience. The College has a structured mechanism for obtaining feedbacks from various stakeholders viz students, teachers, employers, alumni and parents. The most important group of stakeholders, i.e. the students are involved in giving feedback in prescribed format for various aspects of curriculum, teacher evaluation and infrastructural facilities support services. The students of the semester pattern give their feedback at the end of the semester and students of annual system give feedbacks at the end of the academic year. Informal feedback have also been taken by the Heads of the Departments, Principal, Director (Admin.) and the Director during their routine rounds and visits in the class rooms, labs and the college campuses. They discuss various issues with an individual or a group of students. The feedback in prescribed formats has also been taken from teachers, employers, alumni and parents. The institute obtained feedback on curriculum enrichment and development from all the above stakeholders. Faculty members give their feedback in prescribed format on the various aspects, such as, curriculum design and development, teaching, learning, evaluation, research environment, infrastructure facilities and governance once in a year at the end of academic session. Informal meetings of the faculty members with their respective Head of the Departments have been conducted regularly and the teachers are free to give their opinions for curriculum enrichment and other facilities. External academicians, especially, practical and theory examiner also provide their feedback on course curriculum and students performance. The feedback, taken from nonteaching staff in prescribed format, is also in practice. The Institution organises On-campus and Off-campus interviews for the placements of the students. During the events, the Placement Cell requests the interviewers to provide their feedback on students' performance including subject, technical and general knowledge, communication skills and personality, and, also on course structure. In the similar way, Alumni and Parents are also requested to submit their feedback in prescribed formats during their visits to the college either in normal course or in the respective meetings. Feedback taken from participants and guests during conduction of various events is also an additional part of quality enhancement practice. The feedback thus collected are fed in excel sheets for analysis by IQAC. Similarly, the institute is in process of implementing the online feedback system. The analyzed data and suggestions are shared amongst the related persons, departments/cells. A feedback related to course curriculum is provided to respective chairman of BOS for further discussions and finalization in the BOS meetings. The subject of teaching-learning environment is discussed by the college authorities in the staff meetings, departmental meetings or individually, as the case may be. The suggestions related to infrastructure and other support services are forwarded to the college governing body for their consideration through IQAC minutes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1626	399	36	3	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
75	75	18	7	7	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A teacher who teaches in respective classes is appointed as a mentor, and normally allocated a mixed group of approximately 35 students. To bridge the gap between senior and junior students, a mixed batch of students is allotted to a mentor. It's a matter of great pride for the institution that following this way no case of ragging is originated in the institute since its inception. A mentor is supposed to provide guidance to cope up academically, give personal counseling, support for extra curricular activities, career guidance, interact with their parents etc. Female mentors are also appointed for the mixed group of girls in which the girls of all classes are mixed to form the group. All the mentors provide a healthy atmosphere for the students so that they can share their problems with their mentors comfortably. Mentors interact with their groups of the students regularly, and also monitor their academic performance and attendance as a regular practice. The mentors perform the following functions for the benefit of the students' community: ? The meetings between mentors and mentee are conducted twice a month. ? Continuously monitor, counsel, guide and motivate the students in all academic matters as well as extracurricular activities. ? Advise students regarding choice of electives, project, summer training etc. and also for their career / professional development. ? Interact with the parents as and when required regarding their ward's performance. ? Counsel the students to minimise dropout rates. ? Identify and understand the status of slow, average and advanced learners and to act likewise. ? If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. ? The mentors always keep a check on the attendance of the student, the marks/grades obtained in the internal external examinations, and regarding his/her candidature in the campus placement and provide remedial coaching. ? Intimate HOD and suggest if any administrative action is called for. ? Maintain a brief but clear record of all discussions with students. ? To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. Keep contact with the students even after their graduation. It will help faculty in monitoring the academic growth of the students. It will also help the College to trace the studies of the alumni. ? The students who have less attendance and who have missed their internal tests are paid special attention from mentor's side. ? In isolated cases parents are called for counseling/special meetings with the principal at the suggestion of the mentor. ? Even the students with many issues are asked to call parents for parentsmentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. ? The mentor keeps track on their improvements and counsels them accordingly.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2305	79	01:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
81	79	2	7	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
No Data Entered/Not Applicable !!!		

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://christianeminent.com/wp-content/uploads/2015/12/final-copo.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<http://christianeminent.com/wp-content/uploads/2015/12/Feedback-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. P. K. Singh	Travel Grant and Accomodation	30/08/2018	Korean Society of Lipid and At herosclerosis, Korea
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

4

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Poster Presentaion in 7th International Congress on Lipid and Atherosclerosis on Title Therapeutic Efficacy of Overnight	Dr. Pramod Kumar Singh	Korean Society of Lipid and At herosclerosis, Korea	30/08/2018	Teacher

Soaked Aqueous Extract of Trigonella Foenum Graecum in Stereptozytocin Induced Diabetic Wistar Rats				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
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No Data Entered/Not Applicable !!!

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Activity	Award for contribution in Social Welfare	Devi Ahilya VishwaVidhyalya, Indore	108
NSS Activity	World Record for cause of Mera Tiranga Mera Abhimaan	World Book of Records	105
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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agency	activites	activites
No Data Entered/Not Applicable !!!		
View File		

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1430000	1546594

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CELMS (In House Developed)	Partially	II	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	187	4	187	4	1	1	9	4	0
Added	0	0	0	0	0	0	0	12	0
Total	187	4	187	4	1	1	9	16	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

2100000

2177712

1600000

1379142

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College has well established system for maintenance and utilization of available physical and academic facilities including use of equipment in various laboratories, use of e-library facility, access to e-journals through login and password, use of computers in departments and laboratories. An Administrative Officer has been appointed to oversee maintenance of infrastructure facilities such as buildings, classrooms, laboratories, furniture, water supply etc. College has also system administrator, hardware/network technician, lab technicians, attendants, electrician and carpenter to oversee maintenance and repair of equipment s/furniture. The college also appointed security guards, gardeners, plumbers and sweepers for the maintenance of college campuses and the existing services. Security staff round the clock takes care of the infrastructure in the campuses. College has also used outsourcing for the repair of equipment s, printers, reprography machines and computers as and when required. Feedbacks from stakeholders regarding infrastructural facilities are taken and the suggestions are incorporated for further improvements.

<http://christianeminent.com/wp-content/uploads/2018/05/Brochure%202018-2019.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive Examinations	306	0	0	0
2018	Guidance for Career Counselling	0	1036	0	0
2018	Soft Skill Development	0	1231	0	0

Activites

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
PIRAMAL HEALTHCARE, STELLER FINMART INDIA, SUN PHARMA, CIPLA, LUPIN PHARMACEUTICAL, LIFE STYLE, USS GROUP, SURYODAYA GLOBAL ACADEMY, DYNAMIC RESEARCH	127	47			
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	165	All Program	All Departments	Different	Various
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the instructions of Madhya Pradesh Government, the college had formed the student's union and its office bearers as per the prescribed rules of election process framed by Department of Higher Education, M.P. Government till academic session 201112. From academic session 201213 to academic session 201617, it was on hold as per the instructions of Madhya Pradesh Government due to decision pending in court. In academic session 201718, the college had again formed the student's union and its office bearers as per the prescribed rules of election process framed by Department of Higher Education, M.P. Government.

But during the election process, due to the unpleasant situations and disciplinary issues, the state government again hold it till date. However, the college has formed various committees which have students' representation. The student members serve as a bridge between the administration and the students. During the academic session 201819 they are also actively involved themselves in various committees such as: • IQAC • Anti Ragging • Anti Sexual Harassment • Grievance Appeal Committee • Cell For Competitive Examinations • Cultural Activities • Green Revolution Cell • Library Advisory • Magazine • Placement • Research Cell • Sports • Women Empowerment Cell • NSS • Red Ribbon Club Each of these committees has its own purpose and helps in building leadership qualities in students. Students play a vital role in many activities like organising cultural, sports, seminars, workshops, etc. at college and intercollegiate levels. Active participation of students in cells and committees enhance their personality development also. To ensure the safety and wellness of the Female students, the Women Empowerment Cell takes care of the female issues. Through service oriented committee, NSS, various community outreach activities are conducted and the active participation of students strengthens their intellectual growth supplemented by social consciousness. This in also turn boosts up their understanding of their social responsibility and makes them future leaders and responsible citizens. NSS also conducts medical and blood donation camps through these activities, the students transform the vision of the college into reality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

In order to execute the activities of Alumni, Alumni Association Execution Committee (AAEC) is formed, under the leadership of a senior most Head. At present unregistered Alumni Association is in existence with an informal alumni engagement. The alumni are connected with efforts of AAEC through their registration with college website. They also registered through manually when they came to the college. The link for alumni registration is christianeminent.com/alumni/. Alumni meets are organized and alumni interact with the students, teachers, administration and management. During the alumni meetings, feedback is collected on curriculum and college environment through a structured format. The Alumni extend their cooperation in conduction of various lectures for the students and also assist in training and placement activities. They also assist the students in their projects and internships in their companies or to assist them get it through reference. The alumni visit the institution to deliver Guest Lectures and Seminars for the students in their areas of expertise and motivate the young minds. The Boards of Studies of the college has a provision to have one alumnus in the respective Board. The views and the suggestions of alumni are incorporated in the curriculum to make it more relevant and promote employability. The institution is really proud of its brilliant alumni who enthusiastically share their expertise in their chosen field as and when the need demands. College has 195 students in its alumni association. Alumni contribution during the year in Rs. is NIL However, Final year students of M.Sc. Mathematics had gifted two water cans. Similarly Final year students of B.Sc. Computer Science also gifted two water cans and a wall clock. Meetings / Activities organized by Alumni Association ? Alumni meet on 15 Sept 2018, 10 Nov 2018, 05 Jan 2019, 18 May 2019. ? Alumni interactive session with students ? Guest lecture ? Training programme, workshop, industry visits

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes culture of participative management and decentralization practices to ensure transparency both in academic and administration. The College Governing Body has representatives from the University, State Higher Education Department and UGC, which gives guidelines in framing the policies in tune with the norms of UGC, government and the university. Academic Council, IQAC and all Board of Studies have representatives from the Universities, industries, alumni, current students and local society. The Finance Committee finalises the annual budget and looks after the effective utilization of funds. Both the internal and external audits are done by Chartered Accountant and Auditors. Regular meetings of these committees are organised and these provides a forum for all to express their views and suggestions. There is constant interaction between faculty and parents through PTA meetings. The college also has an unregistered alumni association. The Principal of the College chairs all important meetings excluding Governing Body and is the final authority in decision making and its implementation. The Principal gets directives from management headed by the Chairman of the institution. Empowering HODs to distribute work to faculty, to design addon courses, to draft the content beyond syllabus topics and to organize various faculty and student empowerment programs. The Heads of the Departments conduct periodic meetings with the faculty and their suggestions are carried to the college administration which directly means that every faculty member takes part in the academic and administrative matters of the College. Heads have weekly meetings with the Principal to discuss the executive matters. There are also regular meetings of the Heads with Principal, Director (Administration) and the Director once in a fortnight to take stock of the implementation of policy matters. College

administration constitutes various committees for conducting various activities and smooth functioning of the college which develops leadership traits in faculties and students. The faculty are assigned the responsibilities in various capacities through the committees. Students' representations are included in various committees. In regular meetings of the committees, deliberate discussions are held and provide a forum for all to express their views and suggestions in the best interest of the institution. Well planned academic calendar of the college for every semester is prepared and systematically implemented. The college has an Examination Cell and comprehensive examination process is meticulously followed by it. An exclusive office with sufficient man power, materials and technology has been established in a separate block. All the examination related activities, from the submission of examination forms to declaration of results, are completely online and the software for the purpose has been developed by college itself. At non teaching level, the bursar as the financial head and the Office Superintendent as an executive head take care of the matters related to administration in consultation with the college administration, which in turn, puts the matter before the management for making decisions. Thus the culture of decentralization and participative managerial governance system with healthy and conducive interrelationships is in existence in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Under autonomy the curriculum is planned according to course content as well as optional activities. The course content is designed by Board of Studies and the optional activities are planned in the academic calendar of the college for the entire academic session. The course content is updated every year by the Board of Studies of various disciplines. The optional activities comprise subject related optional activities such as seminar conferences and presentations, and creative activities such as extracurricular activities, cultural, sports and extension activities. The College is affiliated to Devi Ahilya Vishwavidyalaya, Indore and the basic course curriculum is decided and provided by the University itself. During current year, CBCS System has been continued for all semester based courses with choice for students to select one of the courses of Skill Enhancement/ Generic Course out of the courses provided by the college. In each semester one course is compulsory for the students of all streams. As per the orders received from Department of Higher Education, Govt. of M.P., the</p>

annual system has been introduced for the programmes B.Sc., B.Com. and B.Com (Hons.) programmes.

Teaching and Learning

The Faculty members play proactive role in finalizing, upgrading and designing of course structures of the college and the university. Academic Experts from outside the college are the part of finalizing the curriculum. Feedbacks from the various stake holders including students are incorporated while updating the syllabus. The meritorious alumni are also the part of finalizing the curriculum. In respect of needs of local industries, Industry experts are also called in meetings of BOS and their suggestions are incorporated in the curriculum. Uses of ICT and computers are emphasized for the effective coverage of topics in curriculum. The faculty members also use LCD for teaching. Lectures through smart classroom are also conducted. In this session a few more value added programmes, such as, Community Health and Diseases, Digital Marketing, Basic of Accountancy, Preparation of Routine Cosmetics, Cough Cold and Pain Relief Cream etc. have been introduced. In order to create a link between the academics and the society, various extension activities are continuously organized. Every year the alumni meet is organized in order to get their feedback. The Parent Teacher Association has been formed and their meets are regularly organized. Lectures, seminars, workshops and conferences are regularly organized. Industrial visits and tours organized to provide exposure to external world.

Examination and Evaluation

Examination Cell established as per the autonomous norms and the cell ensures complete secrecy, confidentiality and credibility. The cell works as per the prescribed academic calendar. As per the examination system, annual or CBCS, guidelines for Examination and Evaluation have been prepared and accordingly software of examination system has been upgraded. The student's performance is evaluated by conduction of both external and internal examination for all the courses and the weightage of both external and internal evaluation is taken. The internal academic performance of the student is

continuously evaluated through various modes. The question bank has been prepared. Coding and decoding (of answer books) system is followed. Completely online process of examination is adopted. The software developed by college itself is used and students apply online for the examinations. Review system is being continued for the students who are not satisfied with the results. In this session the supplementary examination for annual based courses has been organized. Similarly special ATKT examination has been organized for final year students for timely completion of their respective courses.

Research and Development

To promote research activities, the Research Cell encouraged faculty members to participate in various research activities such as, pursuing research work, publication and presentation of papers in journals, seminars and conferences. Conferences, workshops, seminars, faculty development programmes are conducted. Offline and online Research Journals are available in the college. The faculty members are also motivated to undertake the research projects. Publication of research magazine has been continuing. The Research Policy has been restructured during the session 201819 and after the approval of statutory bodies the policies were improvised. Three institutional multidisciplinary research projects were sanctioned and financial assistance provided to the faculty members. Seed money were also provided to the faculty who are pursuing their Ph.D. During the session, three more faculty members were recognized as research guides of affiliating university. Some faculty members have also applied for recognized research guide of the affiliating university. Research Center Proposals for Commerce and Chemical Sciences are also in line. Some of the faculty members are also involved in editorial board of various journals. Few faculty members are also associated as reviewer with national and international journals.

Library, ICT and Physical Infrastructure / Instrumentation

Library • Three Libraries are housed in approximately total area of 2200 Sq. Ft. • Sufficient number of books and

	<p>Journals available. • Internet and DELNET NLIST facilities. ICT • Computer Laboratories at both academic campuses. • WiFi Campuses. • Smart Classrooms. • Internet facility available on each terminal. • High Density Photocopiers. • LCD Projectors</p> <p>Infrastructure/Instrumentation Purchase and upgradation of laboratories instruments and computers as per requirement</p>
Human Resource Management	<p>All the mandatory bodies such as Governing Body, Academic Council, Board of Studies, IQAC and various other committees constituted as per norms and regular meetings have been conducted.</p> <p>The Director, Director (Admin.), Principal, Head of Departments, Faculty members and other Administrative Staff easily accessible to all stakeholders.</p> <p>The college is affiliated to Devi Ahilya University, Indore and, the faculty and staff members' recruitment is in accordance with the guidelines of UGC and University. Teaching positions are finalized with the position of work load and also with student teacher ratio.</p>
Industry Interaction / Collaboration	<p>Industrial and Educational visits and tours organized. The industry persons are invited from time to time to interact with the students and the faculty by conduction of lectures, seminars, workshops etc. Efforts are being continued for linkages and collaborations with industries, research and academic Institutions.</p>
Admission of Students	<p>Admission to all the courses are made on the basis of percentage of marks obtained in the qualifying examination as per the eligibility criteria and as per the M.P. Govt. / Devi Ahilya University norms. The admission procedure was conducted through M.P. Government online portal. For admission to B.Ed. Course, a state level entrance examination is conducted by M.P. Govt. followed by online counseling for the allotment of college to students by the M.P. Govt. The allotted students take admissions in the college.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	A proper website is made and available to all. The website is developed

inhouse under the guidance of computer department which maintains it regularly. Computer laboratories are at both campuses and computer facilities available at all the other laboratories, libraries and office. Internet facility available on every node. Computer training programs are conducted for supporting staff. EGovernance training and demonstration Programmes are organized for faculty and staff which includes ETicket, Bill Payments, Internet Banking etc. Teachers are encouraged to use ICT based teaching and accordingly smart boards are installed in some class rooms. Training programmes for smart board teaching are also conducted. Institutional AQAR is uploaded on college website. Feedback has been taken from various stakeholders and its analysis and reports also displayed on college website. CBCS system has been introduced for all semester based courses at UG and PG level both and course curriculum and course choices are available on website. The class timetable and various notices are uploaded on website.

Administration

Departmental email accounts are created and all the notices and circulars are sent through emails. Notices are uploaded on website for students and other stakeholders. Leave applications are accepted through emails also. The minutes of meetings of all the statutory bodies are computerized. The affiliation process of the institution, renewal and continuation permission for courses all are conducted online. Online registration of alumni students is also introduced during the year.

Finance and Accounts

The finance related work is done on excel worksheets and accounting software is used by Accounts department for financial reporting and banking purposes. Eaudit process is adopted.

Student Admission and Support

Admissions are done through centralized process of state government through online mode. However being a minority institution admissions are done at college level. The students get registered themselves on the online portal of higher education department of state government. Complete details are given on online portal. Each admission is confirmed by the

	government. The complete online data is forwarded by the Department of Higher Education to affiliated University for enrollment and other process. At college level, all data has been computerized. Scholarships are also provided through online mode by government of M.P. The admission brochure, syllabus and all other necessary and essential details are uploaded on college website.
Examination	The assignments are given online to the students. Examination notices and time tables are displayed on college website. Examination forms are submitted through online mode. Admit cards of the examinations are generated online. The results of the final theory examination are also declared online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Motivate teachers for participation in seminars/ conferences/workshops and duty leave, registration fee and travel expenses/ transportation facilities provided for the same. Seminars/ conferences/workshops/FDP/Training programmes are organised in the college to equipped the teachers with the latest knowledge. Training programmes are also organised to make the members of the staff computerliterate. Faculty encouraged enrolling for doctoral research. Infrastructure facilities and seed money is provided to the faculty. To promote research activites in the institution, three minor research projects of interdiciplinary nature sanctioned and finacial assistance provided to the teachers. One seat in each course is reserved for the admission of the ward of its employee. Financial assistance towards medical services and advance salary/salary loan has been provided on demand. Canteen, transportation facility and recreation facilities are provided to the staff members. Female staff members are provided maternity leave. The management contributes to the Provident Fund and ESI (Employees' State Insurance Corporation) scheme for the employees as per government norms. As recreational</p>	<p>Training programmes on computer proficiency, communication are organized for the nonteaching staff. One seat in each course is reserved for admission of ward of its employee and Tuition fees exemptions for ward of 3rd and 4th class employees. Financial assistance towards medical services and advance salary/salary loan has been provided on demand. Canteen, transportation facility and recreation facilities are provided to the staff members. Female staff members are provided maternity leave. As recreational facilities, picnics and tours are arranged for staff members. Cultural and sports events are also conducted for the staff annually. Free uniforms provided to supportive staff.</p>	<p>Equal academic opportunities provided to all without any bias. Induction and orientaion programmes are conducted in the beginning of every academic session. Fees in easy installments. Students are benefitted through various Scholarships Schemes. Regular Classes, strictly as per the Time Table, are conducted to provide a good teaching learning ambience. TeachingLearning process through multifaceted curricular and extracurricular activities. Students are benefitted with tutorials for every subject, conduction of extra classes. Remedial Classes are also conducted for the weak students to uplift their performance. Various Certificate, Bridge and Addon Course available for enhancing the academic horizon of students without charging any additional fee. In semester based courses CBCS system has been introduced and under this various optional skill enhancement/generic subjects available for the students. Experts from different arenas are invited for sharing their knowledge. Research initiation has been provided to the students. Various Committees formed for Student support students represntation Promoting social responsibilities and Citizenship Roles and to Inculcate values of</p>

facilities, picnics and tours are arranged for staff members. Cultural and sports events are also conducted for the staff.

social awareness among the students, various extension and social beneficial activities conducted regularly through NSS and Red Ribbon Unit. To develop the spirit of entrepreneurship, the college has formed an Entrepreneurship Cell and various activities conducted under the banner. To fulfill the placement related needs of the students the Placement Cell has been formed. The Cell for Competitive Examinations are also formed. Develop overall personality of the students Provide value based education The lectures focus on human values, inner strength and peace of mind. Various Journals and E-Journals available to facilitate research through DELNET INFLIBNET N list. Internet facility is provided at every terminal. Free eye, dental and health checkup camp organised in association with hospitals. Strong mentoring counseling system. Parent Teachers meetings. To acquire the outreach exposure field, educational and industrial visits are organised. Students feedback system is in existence. Suggestion boxes are also placed in college campuses. The college has an Examination Cell which conducts all the exam timely and results are declared ontime. Transparent grievance redressal system is observed in the college. Question Banks are prepared by the

departments. Regular
 conduction of sports and
 cultural activities.
 Guidance and training are
 provided to intrested
 Students. Promoting
 creativity through
 publication of news
 letters and magazines.
 Meritorious students are
 encouraged through prizes
 and awards.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is nonaided self financed institution and does not receive any grant from government or any agency. The major source of fund generation is tuition fees and other fees received from students only. The college has a mechanism for internal and external audit both. The internal audit is carried out by Nivesh Consultancy concurrently throughout the financial year. External audit is done by Shyam G. Khandelwal Co. regularly after the completion of every financial year. The last audit was done for the last financial year 201819.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

29291349

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? As per the practice of the college, a ParentTeacher Association Execution Committee of faculty members of various departments has been formed. ? Parent Teacher Association has been formed. ? During the academic session 201819, two meetings respectively on 03/11/2018 and 16/02/2019 were conducted. ? In the PTA Meeting of 03/11/2018, Parent Teacher Association was reconstituted. ? The feedback is obtained from parents regarding the college. The teachers show attendance record, test records and discuss the concerns one to one with the parents. ? The parents provided valuable suggestion for development of the institution

6.5.3 – Development programmes for support staff (at least three)

? Office Staff Computer Training Programme : 25072018 ? Workshop on Ecofriendly Ganesha Preparation : 11092018 ? Workshop on Herbal Colour Making : 17092018 ? Eye Checkup Camp : 25102018 26102018 ? Health Checkup Camp, Health Awareness Program on the Occasion of International Women Day : 08032019 ? Awareness Camp towards Breast and Uterus Cancer : 25042019 ? Workshop for Support Staff Women from Nearby Slum Area towards Sensitization : 24062019 ? All the academic and nonacademic activities are successfully conducted with active involvement and participation of Support Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Reconstitute the college IQAC as per NAAC guidelines. Regular IQAC meetings continued during the session. ? Formation of some new committees, reconstitution of various college committees and review the observations through their meeting registers. ? Syllabus revision of the courses through concerned Board of Studies. ? Define course outcomes, program specific outcomes and program outcomes of all the programs in a structured manner. ? Initiated recording of faculty lectures. ? Restructured research policy to promote research activities including provision of seed money and financial assistance for research projects. ? Four new MOU's initiated. ? Regular organisation of conferences, seminars, workshops, faculty enrichment programmes including the programmes based on quality parameters. ? Under the guidance of IQAC, 12 recognition/awards were received during the session by college staff.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Celebration & Health Check-up Programme	08/03/2019	08/03/2019	53	38
Two Day Awareness Camp for 'Women Entrepreneurship in Current Era' in	11/03/2019	12/03/2019	43	7

collaboration with Entrepreneurship Development Cell				
Guest Lecture Female Foeticide/Infanticide	10/04/2019	10/04/2019	40	35
Breast & Uterus Cancer Awareness Camp	25/04/2019	25/04/2019	68	0
Workshop for Awareness about Sanitization for Support Staff	24/06/2019	24/06/2019	40	0
A Guest Lecture on Gender Equity and Sensitization	27/07/2018	27/07/2018	51	32
Theme Based Rangoli Competition on Nari Bachao	10/08/2018	10/08/2018	17	4
Interactive Session on Protection of Women from Domestic Violence	10/09/2018	10/09/2018	74	0
Discussion on Personal Care for Girls	15/12/2018	15/12/2018	79	0
Sports Competitions for Female Students and Staff	27/12/2018	27/12/2018	42	0
Fireless Cooking	15/02/2019	15/02/2019	22	30
Guest Lecture on Health, Diet and Hygiene	19/02/2019	19/02/2019	57	34
Essay Writing Competition on Women Empowerment	22/02/2019	22/02/2019	17	10
Awareness to Women Empowerment through Skit	28/02/2019	28/02/2019	6	0
National Safety	01/03/2019	01/03/2019	29	0

Day - Workshop on Women Safety Measure				
A Poster Competition on 'Nari Shakti ko Salaam'	07/03/2019	07/03/2019	7	6

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Measures have been initiated to make the campus Ecofriendly and to create teaching learning ambiance. Efforts are made for developing sensitivity towards environmental issues and encouraging students to keep campus Ecofriendly. A Green Calendar has been prepared in order to create awareness among students through its well planned activities which foster the Ecoconsciousness in them. The college has declared Tobacco Free and Poly bags Free Campuses. The college formed a Green Revolution Cell. The role of the cell is to spread the awareness and provide students multifarious platforms to discuss the various pressing environmental issues and plan appropriate solutions towards the same. Plenty of events are organized each year to create awareness in campuses, such as poster making competitions, expert talks, quizzes, best out of waste competitions, documentary screenings etc. Tree plantation drives are also organized on and off the campuses. The structural design of college building is such that sufficient natural light and ventilation is present all round year. This helps in minimizing the requirement of electricity. Incandescent bulbs and tubes are replaced by LED bulbs and tubes to minimize power consumption. The college has placed posters to save electricity and all the staff members and students are requested to switch off the electric equipment when they are not in use. Split AC's with star rated are used in campuses and are serviced regularly by authorized technicians. Emailing the documents is also used in place of faxing. Installation of solar panels is initiated. Gas burners in the laboratories are ignited only when necessary. Lectures, Seminars, Workshops have been organised for awareness of energy conservation. Students and staff members strictly follow the water saving techniques and do not waste water in washrooms. Phytoremediation method is implemented to reduce hazardous waste produced during the chemistry practical work. The waste water from chemistry lab is utilized in growing plants. The objective behind this type of innovative practice is to reduce the hazardous metallic ion present in waste water before letting it out of the campus followed by the sinking in water bodies. In phytoremediation, hyper accumulator plants are used to extract and transform toxic metals such as Chromium, Nickel etc. The department of chemical sciences adopted the vermiculture technique to produce manure. The manure produced in such a manner is used for growing plants. To collect harmful materials, the college campus has provided dustbins in all areas. In order to prevent injury to the custodians, all broken glass materials are disposed off in separate covered bins. Waste papers collected from different departments of the college are sold to companies who sent it to recycling units.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2305
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0

Rest Rooms	Yes	2305
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	08/08/2018	1	Outreach Programme Visit to Sewage Treatment Plant Kabit Keri	Cleanliness and Water Treatment	32
2018	1	1	26/09/2018	1	Blood Group and Haemoglobin Test in association with Red Ribbon Club	Health Awareness	74
2018	1	1	26/11/2018	1	Voter Awareness Program	Democracy	114
2018	1	1	01/12/2018	1	Aids Awareness Program	Aids Awareness	182
2018	1	1	11/12/2018	2	Road Safety Drive	Aids Awareness	65
2019	1	1	30/01/2019	7	Vaccination Awareness and Contribution during Govt. Vaccination Camp	Khasra and Rubella Vaccination	10
2019	2	2	04/02/2019	10	Road Safety Drive	Traffic Safety Rally Traffic	67

						Control at LIG Square	
2019	1	1	27/02/2019	1	Blood Donation Camp	Health Awareness	120
2018	1	0	28/07/2018	1	World Hygiene Day	Hygiene	39
2018	1	0	14/08/2018	1	Visit to Asha Confectionary Pvt.	Industrial Exposure	27
2018	1	0	02/10/2018	2	Campus Cleaning	Cleanliness Hygiene	158
2019	1	0	15/03/2019	1	Workshop on Negotiation Skill	Business Skill	63

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
A Handbook of Code of Conduct	12/10/2018	Reviewed Annually

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on life of Visvesvaraya and his Contributions in Development of India Specially for Flood Relief System	15/09/2018	15/09/2018	39
World River Day Poster Making	22/09/2018	22/09/2018	28
Green Consumer Day Best Out of Waste Competition	28/09/2018	28/09/2018	25
Cleanliness Oath Taking Ceremony	02/10/2018	02/10/2018	11
One Day Seminar on Significance of Value Education	06/10/2018	06/10/2018	63
Lecture on Life of Dr. A.P.J Kalam and Inspired students to follow his Footsteps	15/10/2018	15/10/2018	51
Bhopal Gas Tragedy Group Discussion	03/12/2018	03/12/2018	26

Lecture on National Consumer Day	24/12/2018	24/12/2019	41
Story Telling Competition on Moral Values	03/01/2019	03/01/2019	53
Workshop on Ethical Living and Social Responsibility	04/01/2019	04/01/2019	61
Institute Foundation Day Health Checkup Camp	09/01/2019	10/01/2019	109
Lecture on Moral Values Thought By Lord Buddha (Truth, Non Violence and Sacrifice)	12/03/2019	12/03/2019	55
World Heritage Day Lecture on Indian Heritage	18/04/2019	18/04/2019	21
World Population Day Essay Writing Competition	11/07/2018	11/07/2018	30
Debate Competition on Machinery Adhyapak, Manviya Adhyapak ka Prabhavi Vikalp	20/07/2018	20/07/2018	22
Debate Competition on Cinematic Culture is Responsible for Collapse the Youths Character	21/07/2018	21/07/2018	18
Documentary on Chandra Shekhar Azad	23/07/2018	23/07/2018	52
Essay Competition on Molik Adhikar Avam Kartvyon Ki Jagrukta	14/08/2018	14/08/2018	23
Independence Day Celebration	15/08/2018	15/08/2018	106
Workshop on Moral Values	10/09/2018	10/09/2018	58

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A number of measures have been initiated to make the campus Ecofriendly and to create teaching learning ambiance. They are: • A Green Revolution Cell has been formed with an aim to spread the awareness and provide students multifarious platforms to discuss various pressing environmental issues and plan appropriate solutions towards the same. A plenty of events are organized throughout the year to create awareness in campus, such as poster making competitions, expert

talks by noted speakers, quizzes, waste sculpture (best out of waste) competitions, documentary screenings etc. • A Green Calendar has also been prepared in order to create awareness among students through its well planned activities which foster the Ecoconsciousness in them. • Tree plantation drives to keep the campuses green. • Initiating Presentation of Planters (Tulsi) rather than bouquets. • Tobacco Free and Polybags Free campuses have declared. • The college has placed posters to save electricity and all the staff members and students are advised to switch off the electric equipment when they are not in use. Split AC's with star rated are used in campuses and are serviced regularly by authorized technicians. Students and staff members are also advised to close the water taps while coming out from the washroom. • Incandescent bulbs and tubes are replaced by LED bulbs and tubes to minimize power consumption. • Effluent treatment of laboratory drain and reuse of the same in gardening. Prepare and use of organic manures. • Rain water harvesting through construction of big tank.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Indigenous Organic Products Promoting healthy life style and pollution free environment by using domestically available material containing pure organic properties to benefit healthy and energetic lifestyle. Our ancestors used to live a healthier and disease free long life as they commonly used natural products in their daily life, which is not seen in the present scenario. Reason behind this was easily availability and quality conscious productivity by nature. Present generation is adapting artificial and chemical based products, in every front of life either it is food, medicine, beauty care or daily needs products. Food adulteration is also one concern. A thorough and illustrative awareness is must to divert the present generation's focus towards our ancient methodologies to adopt the indigenous products for a healthier and longer life. The objective of this practice is to strengthen the research base in the college and to establish new STARTUPS. 2. Knowledge Enrichment Project These objectives can be realized by viewing organizational learning as a process by which knowledge that is created during work, is incrementally captured, structured, and maintained. This knowledge can then be accessed or delivered when needed to inform individual and group work tasks. The objective of this practice is to improve the Knowledge of students towards the society, Environment, Heritage place, Mythological place. Ayurveda information, Waste material management and rare book collection are in the project work of students. In this Practice, college has allotted groups of Faculty members and students of different departments to each project.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://christianeminent.com/wp-content/uploads/2015/12/Best-Practices-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of this institution is to bring out the students with all the qualities required for survival. • A number of activities have been initiated to make ideal student. One of such activity leading to an ideal student is "MORETH". "MORETH" in this context is defined as a student carrying both moral and ethical values. These different activities are ethical teaching, ethics of students/teacher, ethics of lab, ethics of class room, ethics of playground, ethics towards society, health awareness programs, moral duty, social responsibility, mythological stories with scientific way and Alumni meet etc.

Expert lectures by eminent speakers have also been organized on regular basis.

In these activities college allot group of faculty members from different departments. • College provided project facilities for rare book collection, mythological books and collection of historical information about different cities. • Classes for preparation of competitive Examinations, such as UGCNET, MPSLET and CET are also provided. DET, IITJAM, Samvidavarg 1 and 2, PreMCA, PreMBA, PreB.Ed, PSC, UPSC are also conducted for Students and faculties. This helps the students to learn important tools and techniques, information in addition to their course curriculum for better future prospects. • Personality development programs and spoken English courses have been conducted to improve soft skills of the students. • Increase in ICT enables teaching and use of modern tools of educational technology and smart classrooms have been provided. • Active participation of faculties in research activities including pursuing of Ph.D. degree, research publications and research projects have been a regular phenomenon. • Apart from publication of Annual Magazine, a quarterly Newsletter also gets published by the College. Bimonthly Newsletters are also published by every Department. Quarterly Research Magazine "Exploration" and an environmental Magazine "Panchtatva" have also been published. •

Entrepreneurship development cell has established in the college and some students have established their business with the guidance of the cell.

Awareness programs are also organized for the students to develop their entrepreneurial skills and boost their confidence. • The college has run short term certificate courses in spoken English, personality development, paper craft, yoga, value education and retail management. It also ran addon courses in Intellectual Property Right (IPR) Act, Community Health and Diseases, Basics of Income Tax, Basics of Insurance, Basic Computer Course, Preparation of Routine Cosmetic Cough Cold and Pain Relief Cream, Vedic Mathematics, Time Management and Physics in Daily Life. These courses helped students to learn important information tools and techniques in addition to their course curriculum for better future prospects. • The college has initiated steps towards inhouse preparation of organic phenyl, mosquito repellent organic liquid, dhoopbatti, cold cough balm, few items of first aid box, rose water, herbal colour, handmade cloth bags and herbal tea powder. The same are used in college campus as well. The training sessions and workshops have also been conducted for students, staff and nearby residents.

Provide the weblink of the institution

<http://christianeminent.com/wp-content/uploads/2015/12/performance-of-the-institution-in-one-area-distinctive-to-its-vision-priority-and-thrust.pdf>

8.Future Plans of Actions for Next Academic Year

Following are the plans for next academic session • Establishment of recognised research centre of affiliating university in commerce and chemical sciences. • Introduction of some more certificate, addon courses. • Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS. • Enhancing collaborative activities for research, faculty development and extension. • New collaborations with industries, research and academic Institutions. • Continued the practice of conduction of conferences, seminars, workshops of national level. Initiating at least one event of International level. • Emphasis on entrepreneurship training and more field and Industry visits. • More stress on publications in UGC approved journals. • Emphasis on recording of faculty lectures. • Emphasis on faculty consultancy services and faculty fellowships.