



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CHRISTIAN EMINENT ACADEMY OF MANAGEMENT, PROFESSIONAL EDUCATION AND RESEARCH
Name of the head of the Institution	Dr. Rajesh Vyas
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07312555610
Mobile no.	9424512773
Registered Email	director@christianeminent.com
Alternate Email	christianeminent96@gmail.com
Address	F-Sector, HIG Ravi Shankar Shukla Nagar Main Road
City/Town	Indore
State/UT	Madhya Pradesh

Pincode	452011																								
2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	17-Feb-2010																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	private																								
Name of the IQAC co-ordinator/Director	Dr. Rashmi Thakur																								
Phone no/Alternate Phone no.	07312554175																								
Mobile no.	7874039768																								
Registered Email	christianeminent11@gmail.com																								
Alternate Email	christianeminent96@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://christianeminent.com/wp-content/uploads/2015/12/AQAR-2018-19-3.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://christianeminent.com/wp-content/uploads/2015/12/Academic-Calendar-20-21-Revised.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.06</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.14</td> <td>2017</td> <td>27-Nov-2017</td> <td>26-Nov-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.06	2013	05-Jan-2013	04-Jan-2018	2	A	3.14	2017	27-Nov-2017	26-Nov-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	A	3.06	2013	05-Jan-2013	04-Jan-2018																				
2	A	3.14	2017	27-Nov-2017	26-Nov-2022																				
6. Date of Establishment of IQAC	22-Jul-2011																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Week Faculty Development Programme on	06-Jul-2020 7	129
Eight Day Faculty Development Programme on	22-Jul-2019 8	35
Seminar on	25-Jul-2019 1	54
Three Days Workshop on	12-Aug-2019 3	38
Three Day National Workshop on	03-Sep-2019 3	208
Guest Lecture on	13-Sep-2019 1	43
Three Days Training Programme on	16-Sep-2019 3	18
Three Day Workshop on	24-Sep-2019 3	98
Four-day Hands on training cum workshop on	25-Sep-2019 4	35
Two Day Workshop on	04-Oct-2019 2	39
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • Preparation of Academic, IQAC, Green Calendar and there adherence during the year. • Preparation and timely submission of AQAR for the session 201819. • Initiated internal academic and administrative audit(AAA) • IAQC suggested Academic and Administrative Audit for next year 202021 should be conduct with formation of committee including External Experts. • Discussion relating to online teaching and exams related activities in respect of covid19 situation. • Making staff acquainted with the revised accreditation framework including online AQAR submission through conduction of Workshops, Seminars and Talks. • Conduction of faculty development programmes for teaching staff and training programmes for nonteaching staff. 	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Preparation for NAAC Accreditation of third Cycle and making staff acquainted with the new accreditation framework including online AQAR submission.	? Workshops, Seminars and Talks were conducted regarding new accreditation framework - ? One Week Faculty Development Programme on NAAC Accreditation Framework : An Overview in Respect of New Guidelines ? Two Day workshop on Revised NAAC Accreditation Framework : A Road Map towards Quality Enrichment ? One-Day National Webinar "Revised NAAC Guidelines regarding IQAC, IIQA and AQAR : An Overall Review"
Conduction of activities towards Social Responsibilities.	• Extension and activities for social benefits were continued during the year through NSS unit and the Departments which includes - ? Plantation Programmes were organized on different occasions. Lectures and competitions were also conducted on Environment Awareness. ? Cleanliness Drives and Lectures on Swatch Bharat were conducted. ? Health Checkup Camps and awareness programmes were conducted. ? Organization of Blood Donation Camp in association with District Hospital. ? Traffic Awareness and Road Safety Drives were organized.

<p>Collaboration with Industries, Research Centers, Institutions to be initiated.</p>	<ul style="list-style-type: none"> • Four more Research, Academic and Industry Memorandum of Understanding were signed during the academic session.
<p>Enhancement of Environmental Activities.</p>	<ul style="list-style-type: none"> • The Department of Foundation Courses has prepared Green calendar for keeping the environment healthy and pollution free. The environmental activities are continued and organized as per the Green Calendar.
<p>To encourage the students to participate in the Cultural, Sports and other events.</p>	<ul style="list-style-type: none"> • During current session, students of the college participated in various sports and cultural competitions and events. Some of the college students got positions and prizes at inter-college level.
<p>Faculty encouragement for awards and recognition</p>	<ul style="list-style-type: none"> • During current session following awards and recognition were received - ? "Sugandh Samman" for Utkrist Pdya Rachna Lekhen by Kavya Kalash Patrika Parivar - Dr. Nandini Joshi ? Certificate of Eminence by Sahityanama Patrika Parivar - Dr. Nandini Joshi ? Acknowledgement Letter for Creative help by Prakrati Darshan: A Monthly Magazine - Dr. Nandini Joshi ? Award for Hindi Rachna by Lions Club International District 3222G-1 - Dr. Nandini Joshi ? International Royal Personality Award (Bangkok, Thailand) for Outstanding Achievements and Remarkable Role in the Field of Education - Dr. Rajesh Vyas ? Hind Ratan Award at House of Commons, London, from NRI Welfare Society of India - Dr. Rajesh Vyas ? Star of Asia Education Excellence Award for Outstanding Achievements and Remarkable Role in the Field of Education - Dr. Rajesh Vyas ? Life Time Education Achievement Award from National and International Compendium, New Delhi - Dr. Rajesh Vyas ? International Award for Outstanding Contribution in Education Sector by Third Eye Group, WFST & Research Foundation Group - Dr. Prerana Dubey ? Best Oral Paper Presentation Award by Navyug Arts and Commerce College, Jabalpur - Ms. Shweta Rai ? Ph.D. awarded from Notrh Eastern Hill University, Shillong - Dr. Sushmita Paul ? Research Fellowship of Rs. 100000 by Swaraj Sansthan Sanchalaya, Bhopal - Dr. Sonali Ninama ? International Award for Innovative Research on Engineering, Science, Pharmacy, Humanities and Management -

	Dr. Anita Gour ? Teacher Innovation Award - Dr. Anita Gour ? Ph.D. awarded from Devi Ahilya University, Indore - Dr. Varsha Sakargaye
To encourage faculty to apply for major and minor projects. Restructuring Research Policy.	? To encourage faculty towards research activities, during the session, Research Cell restructured the research policies approved by IQAC and benefited faculty with - ? Financial assistance for three Institutional sponsored Projects. ? Seed money provided to teachers. ? Financial support to the teachers for attending conferences, seminars, workshops. ? Incentives for publication of research papers and books/chapters in books.
Publication of Research Articles in National & International Journals. Participation in Seminars, Conferences, Workshops etc.	• During the session number of research papers were published in UGC approved / peer reviewed research journals. • Published some research papers in ISBN proceedings also. • Faculty members attended various Seminars, Conferences, and Workshops and presented their research papers on the forums.
To encourage all the departments to conduct Faculty Development and Staff Training Programs.	? One week Faculty Development Programme on NAAC Accreditation Framework : An Overview in Respect of New Guidelines ? Three Days Training Programme on ICT Tools & Office Automation for Non Teaching Staff ? Faculty Development Program on Innovative Trends in Teaching Learning Process ? Virtual Faculty Development Programme on BIG DATA ? One Day Workshop on "Digital Transaction Awareness" ? Eight Days FDP on E-Learning Prospects and Outcomes ? Three day Workshop on "Mobile Application Development" ? WEC conducted Workshop for Support Staff & Women from Nearby Slum Area towards Sanitization.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Academic Council	18-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>A proper website is made and available to all. The website is developed inhouse under the guidance of computer department and maintains regularly. Computer laboratories at both campuses and computer facilities available at all the other laboratories, libraries and office. Internet facility available on every node. Computer training programs are conducted for supporting staff. Egovernance training and demonstration Programmes are organized for faculty and staff which includes ETicket, bill payments, internet banking etc. Teachers are encouraged to use ICT based teaching and accordingly smart boards are installed in some class rooms. Training programmes for smart board teaching are also conducted. CBCS system has been introduced for all semester based courses at UG and PG level both and course curriculum and course choices are available on website. The class timetable and various notices are uploaded on website. The admission brochure, syllabus and all other necessary and essential details are uploaded on college website. The college is a minority institution and admissions are done through centralized process of state government. The students get registered themselves on the online portal of higher education department of state government and admission process completed by the institution level. Complete details are given on online portal. Each admission has been confirmed by the government. The complete online data is forwarded by the Department of Higher Education to affiliated University for enrollment and other process. At college level, all data has been computerized. Scholarships are also provided through</p>

online mode by government of M.P. Partial MIS system is in existence including admission details, students' data, students' performance, students' Information. The college has automated online Examination System for through inhouse software which includes Students' examination forms, issuance of hall tickets and result processing. Partial library automation using inhouse software has also in existence. Departmental email accounts are created and all the notices and circulars are sent through emails. Notices are uploaded on website for students and other stakeholder. Leave applications are accepted through emails also. The minutes of meetings of all the statutory bodies are computerized. The affiliation process of the institution, renewal and continuation permission for courses all are conducted online. Online registration of alumni students is also introduced during the year. The finance related work is done on excel worksheets and accounting software is used by Accounts department for financial reporting and banking purposes. Eaudit process is adopted. All the reports of various programmes conducted and proceedings of meetings of various bodies are placed in regular meetings of Governing Body of the college. The institution is looking forward to implement comprehensive education management system to line up academic process and improve student experience. Thus the institution has focused on enhancing the information system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	BSC	Computer Sc., Information Technology, Biotechnology Computer Sc, Biotechnology Pharma Chemistry.	01/03/2019
BSc	BSCH	Honors Computer	01/03/2019

		Science	
BCom	BCM	Computer Application, Tax procedure, Plain	01/03/2019
BCom	BCH	Honors	01/03/2019
BBA	BBA	NA	01/03/2019
BCA	BCA	NA	01/03/2019
BEd	BED	NA	01/03/2019
MSc	MAT	Mathematics	01/03/2019
MSc	MCS	Computer Science	01/03/2019
MSc	MBT	Biotechnology	01/03/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
PGDCA	NA	01/07/2019	PGDCA-T101 Fundamentals of Computer	01/07/2019
PGDCA	NA	01/07/2019	Post Graduate Diploma in Computer Application-PGDCA	01/07/2019
PGDCA	NA	01/07/2019	PGDCA-T103 PC-Package	01/07/2019
PGDCA	NA	01/07/2019	PGDCA-T104 Operating Systems	01/07/2019
PGDCA	NA	01/07/2019	PGDCA-T105 System Analysis and Design	01/07/2019
PGDCA	NA	01/07/2019	PGDCA-P106 Practical on C-Language	01/07/2019
MSc	Mathematics	01/07/2019	MAT-T106/206 Introduction to ICT	01/07/2019
MSc	Mathematics	01/07/2019	MAT-T306/406 Research Methodology	01/07/2019
MSc	Computer Science	01/07/2019	MCS-T/P108 PC Software & Installations	01/07/2019
MSc	Computer Science	01/07/2019	MCS-T105 Communication Skills	01/07/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	INTERNATIONAL MARKETING	01/07/2019
BCom	FINANCIAL MANAGEMENT	01/07/2019
BCom	E-COMMERCE	01/07/2019
BCom	PRINCIPLES OF MARKETING	01/07/2019
BCom	PUBLIC FINANCE	01/07/2019
BCom	GOODS AND SERVICE TAX AND CUSTOM DUTY	01/07/2019
BCom	INCOME TAX LAW & PRACTICE	01/07/2019
BCom	BASICS OF COMPUTER & INFORMATION TECHNOLOGY	01/07/2019
BCom	ENGLISH LANGUAGE	01/07/2019
BCom	HINDI LANGUAGE & MORAL VALUES	01/07/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	NA	01/07/2019
BCA	NA	01/07/2019
BEd	NA	01/07/2019
MSc	Mathematics	01/07/2019
MSc	Computer Science	01/07/2019
MSc	Biotechnology	01/07/2019
MSc	Chemistry	01/07/2019
MCom	NA	01/07/2019
PGDCA	NA	01/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Education	22/07/2019	26
Paper Craft	22/07/2019	42
Yoga	22/07/2019	53
Basics of Insurance	02/08/2019	21
Front Office Operation	02/08/2019	18
Corporate Communications	05/08/2019	19

Digital Marketing	05/08/2019	26
Time Management	07/08/2019	23
Travel Tour Management	07/08/2019	29
Introduction to Vedic Mathematics	17/08/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	13
MSc	Biotechnology	11
MSc	Chemistry	8
MSc	Mathematics	33
MCom	NA	20
BCom	Honors	36
BCA	NA	49
BBA	NA	75
BEd	NA	89
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Every educational institution holds the responsibility to provide the best environment and infrastructure for constructive teaching learning process and the College offers its best possible environment and learning experience to encourage students to perform to their full potential. All stakeholders play a critical part in the evaluation, development and enhancement of the quality of this educational institution and its learning experience. The College has a structured mechanism for obtaining feedbacks from various stakeholders viz students, teachers, employers, alumni and parents. The most important group of stakeholders, i.e. the students are involved in giving feedback in prescribed format for various aspects of curriculum, teacher evaluation and infrastructural facilities support services. The students of the semester pattern give their feedback at the end of the semester and students of annual system give feedbacks at the end of the academic year. Informal feedback have also been taken by the Heads of the Departments, Principal, Director (Admin.) and the Director during their routine rounds and visits in the class rooms, labs and the college campuses. They discuss various issues with an individual</p>

or a group of students. The feedback in prescribed formats has also been taken from teachers, employers, alumni and parents. The institute obtained feedback on curriculum enrichment and development from all the above stakeholders. Faculty members give their feedback in prescribed format on the various aspects, such as, curriculum design and development, teaching, learning, evaluation, research environment, infrastructure facilities and governance once in a year at the end of academic session. Informal meetings of the faculty members with their respective Head of the Departments have been conducted regularly and the teachers are free to give their opinions for curriculum enrichment and other facilities. External academicians, especially, practical and theory examiner also provide their feedback on course curriculum and students performance. The feedback, taken from non-teaching staff in prescribed format, is also in practice. The Institution organises On-campus and Off-campus interviews for the placements of the students. During the events, the Placement Cell requests the interviewers to provide their feedback on students' performance including subject, technical and general knowledge, communication skills and personality, and, also on course structure. In the similar way, Alumni and Parents are also requested to submit their feedback in prescribed formats during their visits to the college either in normal course or in the respective meetings. Feedback taken from participants and guests during conduction of various events is also an additional part of quality enhancement practice. The feedback thus collected are fed in excel sheets for analysis by IQAC. Similarly, the institute is in process of implementing the online feedback system. The analyzed data and suggestions are shared amongst the related persons, departments/cells. A feedback related to course curriculum is provided to respective chairman of BOS for further discussions and finalization in the BOS meetings. The subject of teaching-learning environment is discussed by the college authorities in the staff meetings, departmental meetings or individually, as the case may be. The suggestions related to infrastructure and other support services.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Computer Science	20	37	20
MSc	Biotechnology	15	23	15
MSc	Mathematics	40	60	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1426	217	21	2	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	15	7	7	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A teacher who teaches in respective classes is appointed as a mentor, and normally allocated a mixed group of approximately 35 students. To bridge the gap between senior and junior students, a mixed batch of students is allotted to a mentor. It's a matter of great pride for the institution that following this way no case of ragging is originated in the institute since its inception. A mentor is supposed to provide guidance to cope up academically, give personal counseling, support for extra-curricular activities, career guidance, interact with their parents etc. Female mentors are also appointed for the mixed group of girls in which the girls of all classes are mixed. All the mentors provide a healthy atmosphere for the students so that they can share their problems with their mentors comfortably. Mentors interact with their groups regularly, and also monitor their academic performance and attendance as regular practice. The mentors perform the following functions for the benefit of the students' community: ? The meetings between mentors and mentee are conducted twice a month. ? Continuously monitor, counsel, guide and motivate the students in all academic matters as well as extra-curricular activities. ? Advise students regarding choice of electives, project, summer training etc. and also for their career / professional development. ? Interact with the parents as and when required regarding their ward's performance. ? Counsel the students to minimise drop-out rates. ? Identify and understand the status of slow, average and advanced learners and to act likewise. ? If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. ? The mentors always keep a check on the attendance of the student, the marks/grades obtained in the internal external examinations, and regarding his/her candidature in the campus placement and provide remedial coaching. ? Intimate HOD and suggest if any administrative action is called for. ? Maintain a brief but clear record of all discussions with students. ? To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. Keep contact with the students even after their graduation. It will help faculty in monitoring the academic growth of the students. It will also help the College to trace the studies of the alumni. ? The students who have less attendance and who have missed their internal tests are paid special attention from mentor's side. ? In isolated cases parents are called for counseling/special meetings with the principal at the suggestion of the mentor. ? Even the students with many issues are asked to call parents for parents-mentor meetings. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. ? The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1643	61	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
79	79	Nil	Nil	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2020	Dr. Rajesh Vyas	Principal	International Royal Personality Award (Bangkok, Thailand) for Outstanding Achievements and Remarkable Role in the Field of Education
2020	Dr. Nandini Joshi	Assistant Professor	Sugandh Samman for Utkrist Pdya Rachna Lekhen by Kavya Kalash Patrika Parivar
2020	Dr. Prerana Dubey	Assistant Professor	International Award for Outstanding Contribution in Education Sector by Third Eye Group, WFST Research Foundation Group
2020	Ms. Shweta Rai	Assistant Professor	Best Oral Paper Presentation Award by Navyug Arts and Commerce College, Jabalpur
2019	Ms. Sushmita Paul	Assistant Professor	Ph.D. awarded from Notrh Eastern Hill University, Shillong
2019	Dr. Sonali Ninama	Assistant Professor	Research Fellowship of Rs. 100000 by Swaraj Sansthan Sanchalaya, Bhopal
2019	Dr. Anita Gour	Assistant Professor	International Award for Innovative Research on Engineering, Science, Pharmacy, Humanities and Management
2019	Mrs. Varsha Sakargaye	Assistant Professor	Ph.D. awarded from Devi Ahilya University, Indore
2020	Dr. Nandini Joshi	Assistant Professor	Certificate of Eminence by Sahityanama Patrika
2020	Dr. Nandini Joshi	Assistant Professor	Acknowledgement Letter for Creative help by Prakrati Darshan: A Monthly Magazine

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MCS	I Semester	10/12/2019	18/12/2019
MCom	MCOM	I Semester	10/12/2019	18/12/2019
BEd	BED	I Semester	07/12/2019	03/01/2020
BEd	BED	III Semester	04/12/2019	03/01/2020
BCA	BCA	I Semester	13/12/2019	23/12/2019
BCA	BCA	II Semester	11/12/2019	26/12/2019
BCA	BCA	III Semester	14/12/2019	28/12/2019
BBA	BBA	I Semester	13/12/2019	27/12/2019
BBA	BBA	II Semester	14/12/2019	28/12/2019
BBA	BBA	III Semester	16/12/2019	28/12/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	Nil	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://christianeminent.com/wp-content/uploads/2015/12/2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBA	BBA	NA	75	75	100
BCA	BCA	NA	48	48	100
BCH	BCom	Honors	41	41	100
BCM	BCom	Computer Application, Tax Procedure, Plain	153	153	100
BSC	BSc	Computer Sc., Information	263	263	100

		Technology, Biotechnology+Computer Sc., Biotech nology+Pharm a Chemistry			
MCOM	MCom	NA	20	20	100
MAT	MSc	Mathematics	33	33	100
MCH	MSc	Chemistry	13	13	100
MBT	MSc	Biotechnol ogy	11	11	100
MCS	MSc	Computer Science	14	14	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://christianeminent.com/wp-content/uploads/2021/07/Analysis-Report-on-Feedbacks-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Mrs. Namrata Sharma, Ms. Meeta Jethwa, Mrs. Rekha Pyase, Mrs. Snehlata Hada, Prof. Rajesh Shah, Mr. Susheel Patel, Ms. Shweta Rai, Prof. Sumit Sharma, Ms. Neha Joshi
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. Anubha Pandya	Travel Grant and Accommodation	05/11/2019	India International Science Festival 2019 (Women Scientist Entrepreneur Conclave), Kolkata
International	Mrs. Neha Joshi	Travel Grant and	05/11/2019	India International

Accommodation

Science
Festival 2019
(Women
Scientist
Entrepreneur
Conclave),
Kolkata[View File](#)**3.2 – Resource Mobilization for Research**

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	College Management	0.54	0.51

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Day workshop on Rooftop Gardening for Kitchen Utility	Chemical Sc. With Atulya Agro Pvt. Ltd.	03/07/2020
One Day National Webinar on Perspective on IPR Education in changing world	Research Cell with IQAC	02/07/2020
One Day National on Art of Research Paper Writing	Research Cell with IQAC	30/06/2020
One Day National Webinar on Transformation of Covid 19 Crises to Entrepreneurial Opportunities for Youth	Management with IQAC	25/06/2020
One Day National Webinar on How to write Effective Case Study	Commerce with IQAC	19/06/2020
Three Day International Conference on "Reconnoitring Science: Searches, Inventions, Innovations, Discoveries and other Recent Trends for the Advancement of the Society RS: SRIDRTAS-2020"	Chemical Science	30/05/2020
Session on Patent	Research Cell	14/03/2020

Process		
Three day workshop on Pathway of Ideas to Reality	Chemical Science	02/03/2020
Three Day Workshop on Intellectual Property Rights	Computer Sc. Electronics	26/02/2020
Two Day workshop on Employability and Sustainability for session 2020-21	Computer Sc. Electronics	24/02/2020
Three Day Workshop on Organic Farming	Chemical Sc. With Kamdhenu Enterprizes	13/02/2020
Three Day Workshop on Writing Research Proposal	Education	06/02/2020
Training Programme on Biotechnological Modules	Bioscience	04/02/2020
One Day Seminar on Digital Marketing	Computer Sc. Electronics	25/01/2020
One Week Workshop on Mushroom Cultivation	Bioscience with Entrepreneurship Cell	16/01/2020
Two Day Workshop on Plant Variety Protection	Bioscience	06/01/2020
One Day Workshop on Research Methodology-How to Write a Research Paper	Commerce	27/12/2019
One Day Seminar on National Mathematical Day	Mathematics Statistics	23/12/2019
PCR Demonstration : One day Training Program	Bioscience	13/12/2019
Three day Workshop on Mobile Application Development	Computer Sc. Electronics	10/12/2019
Overview of IPR systems in India	Physics	30/11/2019
Session on IPR for PG Students	Chemical Science	14/11/2019
Guest Lecture on Aspects of Research	Bioscience	08/11/2019
One week Workshop on PHP , MySQL	Computer Sc. Electronics	04/11/2019
One Day Workshop on Digital Transaction Awareness	Commerce	22/10/2019
One day seminar on Teaching for Social Change	Education	18/10/2019
Three Day Workshop on Intellectual Properties	Computer Sc. Electronics	14/10/2019

Rights		
One Day Workshop on Micro Analysis of Financial Statement	Management	01/10/2019
Three day Workshop on Patent Filing	Mathematics Statistics	26/09/2019
Four-day Hands on training cum workshop on FTIR on the occasion of World Pharmacist day	Chemical Sc., Bioscience NSS	25/09/2019
One Day Workshop on Traditional Business Dynamics	Commerce	18/09/2019
Guest Lecture on Awareness of Intellectual Properties Rights	Research Cell Foundation Dept.	13/09/2019
Session on Copy Right	Management	10/08/2019
Session on IPR Literacy	Commerce	05/08/2019
One Day Seminar on Impact of GST: Business and Services	Commerce	25/07/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	Nil	Nil	Nil	Nil
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	4.94
National	Mathematics Statistics	1	6
International	Bioscience	6	5
International	Chemical Sciences	11	5
International	Computer Science	1	6.2

	Electronics		
International	Foundation	1	6.2
International	Physics	2	6.2
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Foundation	2
Computer Science Electronics	3
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Null	Null	Null
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Water Quality index Assessment for ground water of Indor City (M.P.), India	Dr. Anubha Pandya	Ecology, Environment and Conservation	2020	2	Christian Eminent College, Indore	2
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Water Quality index Assessment for ground water of Indor City (M.P.), India	Dr. Anubha Pandya	Ecology, Environment and Conservation	2020	1	2	Christian Eminent College, Indore
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	26	51	Nil	Nil
Presented papers	3	1	Nil	Nil
Resource persons	3	Nil	Nil	Nil
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Youth Day	NSS, Red Ribbon	15	62
Movie show on Protection of Elephants	NSS and Foundation Department	2	53
Visit to Old Age Home, Pardeshipura, Indore	Commerce, NSS	2	30
Swachhata Pakhwada	NSS, all Dept.	31	64
A Movie Show on Tiger conservation: The kingdom of Tigers on International Tiger Day	NSS and Foundation Department	2	62
Visit at Jimmy McGilligan centre for self-sustainability	Chemical science, NSS	7	26
College Campus Day -Jal Shakti	NSS, Computer Sc. Dept.	4	8

Abhiyan			
Plantation Programme: Pipal Plant	Cultural Committee, Chemical Sc. Dept. , NSS	6	19
Slogan Competition on Population Explosion	NSS and Foundation Department	3	29
Plantation Programme	Cultural Committee, Green Cell, NSS	9	23
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	Nil	Nil	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	WEC, Aarav Foundation Arpan Nursing home	Seminar on Health and Hygiene for Women	4	21
Educational Awareness	NSS and DAVV	Parisamvad "Uccha Shiksha main naye Aayam" in DAVV Campus	3	3
Environment Awareness	NSS, Foundation Department Green Cell	Lecture on Hazardous Effects of Ozone Depletion	13	33
Environment Awareness	NSS, Chemical Sc. and Green Cell	One day Workshop on Eco friendly Ganesh making	22	34
Wildlife Protection	NSS and Foundation Department	Movie show on Protection of Elephants	2	53
Swachh Bharat	NSS, All Dept.	Swachhata Pakhwada	31	64
Wildlife Protection	NSS and Foundation Department	A Movie Show on Tiger conservation: The kingdom of Tigers on	2	62

		International Tiger Day		
Health Awareness Program	Cultural Committee and NSS	Plantation Programme: Pipal Plant	6	19
Population Control	NSS and Foundation Department	Slogan Competition on Population Explosion	3	29
Green Bharat	Cultural Committee and NSS	Plantation Programme	9	23
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Week Faculty Development Programme on "NAAC Accreditation Framework: An Overview in respect of New Guidelines" (FDP-NAAC2020)	129	Nil	7
Four Day Hands on training cum workshop on FTIR	35	Registration Fee from participants	4
Three day Workshop on Patent Filing	37	Institutional	3
Guest Lecture on Aspects of Research	39	Institutional	1
Workshop on Research Methodology-How to Write a Research Paper	44	Institutional	1
One Week Workshop on Mushroom Cultivation	37	Institutional	7
Two Day National Seminar on Revised NAAC Accreditation Framework : A Road Map towards Quality Enrichment	190	Registration Fee from participants	2
Session on Patent Process	51	Institutional	1
Three Day International Conference on	198	Registration Fee from participants	3

"Reconnoitring Science: Searches, Inventions, Innovations, Discoveries and other Recent Trends for the Advancement of the Society-RS: SRIDRTAS-2020"			
One Day National Webinar on How to write Effective Case Study	79	Registration Fee from participants	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teacher Training	Grameen Jeevan Jyoti School, Indore	26/08/2019	22/11/2019	27
Internship	Teacher Training	Bhavans Prominent School, Indore	26/08/2019	22/11/2019	24
Industrial Visit	Industrial Visit	RRCAT, Indore	29/02/2020	29/02/2020	34
Industrial Visit	Industrial Visit	Sanchi Dugdhd Sangh Industry, Indore	13/02/2020	13/02/2020	24
Industrial Visit	Industrial Visit	PG Tech Research Institute, Indore	29/01/2020	29/01/2020	43
Industrial Visit	Industrial Visit	ISRO, Hyderabad	23/01/2020	28/01/2020	27
Industrial Visit	Industrial Visit	Balaji Wafers Industry, Indore	23/11/2019	23/11/2019	39
Industrial Visit	Industrial Visit	IIT, Indore	19/11/2019	19/11/2019	38
Industrial Visit	Industrial Visit	Vetenary College, Mhow	17/10/2019	17/10/2019	34

Industrial Visit	Industrial Visit	Jimmy McGilligan" centre for self-sustainability	26/07/2019	26/07/2019	33
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
OMCAR INDIA, Gwalior	27/09/2019	Training Program, Workshops, Seminar, To gain live expoure, Placements, Research	Nil
K.G. Mittal College of Arts and Commerce, Malad, Mumbai	19/02/2020	Faculty student exchange, Curricular and Co curricular activities, research and sports facilities	342
Mata Jijabai Girls PG College, Moti Tabela, Indore	19/12/2019	Training Program, Workshops, Seminar, Faculty student exchange, curricular and Co curricular activities, research and sports facilities	Nil
Center for Environment, Research and Development	10/02/2020	Training Program, Workshops, Seminar, To gain live exposure etc.	1068
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.65	6.93

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
CELMS (In-House Developed)	Partially	II	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13784	2086170	120	37950	13904	2124120
Reference Books	3004	617838	Nill	Nill	3004	617838
Journals	63	186770	15	26200	78	212970
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	425	Nill	Nill	Nill	425	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	1020	Nill	Nill	Nill	1020	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Seema Modi	Introduction to Micro Teaching	http://christianement.com/wp-content/uploads/2021/08/Dr.-Seema-Modi-E-Mi	08/07/2019

		cro-Teaching-for-B.Ed-Student.pptx	
Prof. Piyush Mishra	Personality Development	http://christianeminent.com/wp-content/uploads/2021/07/Prof.-Piyush-Mishra-Personality-Development-for-B.B.A-Students.pptx	08/07/2019
Prof. Mahavir Kumar Jain	Basic Sentence Patterns in English	http://christianeminent.com/wp-content/uploads/2021/07/Prof.-Mahavir-Jain-Basic-Sentence-Patterns-in-English-for-UG-PG-Students.pdf	14/08/2019
Dr. Prerana Dubey	Agencies of Education	http://christianeminent.com/wp-content/uploads/2021/08/Dr.-Prerana-Dubey-Agencies-of-Education-for-B.Ed-Students.pptx	17/08/2019
Prof. Meeta Jethwa	Business Environment	file:///C:/Users/admin/Downloads/Prof.-Meeta-Jetwa-Business-Environment-for-M.Com-Students.pdf	02/09/2019
Prof. Ekta Rawat	DNA Structure	http://christianeminent.com/wp-content/uploads/2021/08/Prof.-Ekta-Rawat-DNA-Structure-for-BSc-BT-III-Year.pdf	02/09/2019
Prof. Rajesh Kumar Kharche	Management Information System	file:///C:/Users/admin/Downloads/Prof.-Rajesh-Kumar-Kharche-Management-Information-System-for-BBA.pdf	05/09/2019
Prof. Amit K Sharma	Number System and Conversion	http://christianeminent.com/wp-content/uploads/2021/08/Prof.-Amit-Sharma-Number-System-for-UG-PG-Students.pptx	09/09/2019
Prof. Himanshu Dehariya	Digital Marketing	file:///C:/Users/admin/Downloads/Prof.-Himansnu-Dehariya-Digital-Marketing-Notes-for-BCA-and-B.Sc.-CS.pdf	12/09/2019
Prof. Piyush	Parts of Speech	http://christianeminent.com/wp-content/uploads/2021/09/Prof.-Piyush-Parts-of-Speech-for-B.A-Students.pptx	13/09/2019

Mishra	minent.com/wp-content/uploads/2021/07/Prof.-Piyush-Mishra-Parts-of-Speech-for-UG-PG-Students.pptx
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	187	4	187	4	1	1	9	16	0
Added	0	0	0	0	0	0	0	284	0
Total	187	4	187	4	1	1	9	300	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Classroom with ICT facility, Conferencing and Video Capture System	http://christianeminent.com/e-content/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
22.9	19.98	15.3	18.75

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>The College has well established system for maintenance and utilization of available physical and academic facilities including use of equipment in various laboratories, use of e-library facility, access to e-journals through login and password, use of computers in departments and laboratories. An Administrative Officer has been appointed to oversee maintenance of infrastructure facilities such as buildings, classrooms, laboratories, furniture, water supply etc. College has also system administrator, hardware/network technician, lab technicians, attendants, electrician and carpenter to oversee maintenance and repair of equipments/furniture. The college also appointed security guards, gardeners, plumbers and sweepers for the maintenance of college campuses and the existing services. Security staff round the clock takes care of the infrastructure in the campuses. College has also used outsourcing for the repair of equipment, printers, reprography machines and computers as and when required. Feedbacks from stakeholders regarding infrastructural facilities are taken and the suggestions are</p>

incorporated for further improvements

http://christianeminent.com/wp-content/uploads/2015/12/Brochure_2019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	On Admission Merit Scheme, Economically Weaker Scheme, Sibling Scheme, Sports Scholarship	146	783400
Financial Support from Other Sources			
a) National	Government Scholarship for Category Students, Central Sector Government Scholarship, Gaon Ki Beti Yojana Government Scholarship for Girls Students, Vigyan Protsahan Yojana Government Scholarship for ST Students, Devi Ahilya University Arthik Sahayat	968	10429914
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling For M.Sc. Maths Students	30/09/2019	30	Mr. Himanshu Soni, Asst. Professor, Govt. P.G. College, Badwani (An Alumni Student)
Career Counselling for M.Sc. students	07/10/2019	14	Dr Sandeep Verma, Head Biological Science, Sage University, Rau
Career Counselling For BBA VI Students	09/11/2019	69	Mr. Amar Dubey, MD, Agromenia Herbals
Career	25/11/2019	50	Dr. Premlata

Counselling for Commerce Students			Bijwani, Principal, Annie Basent College
Career Opportunities as Tax Consultant	09/12/2019	30	CA, Prateek Joshi
Career Opportunities in Organic Agriculture	28/12/2019	39	Mr. Rakesh Parashar, CEO, Kamdhenu Impex
Career Counselling for BCA M.Sc. (CS) students	06/01/2020	55	Mr. Neeraj Paliwal Aartek Software Solutions Pvt. Ltd. Indore
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for Competitive Examinations	191	Nil	Nil	Nil
2019	Guidance for Career Counselling	Nil	733	Nil	Nil
2019	Soft Skill Development Activities	Nil	691	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Modern laboratory Pvt. Ltd. Indore, Gayatri	83	20	Nil	Nil	32

Insecticides
India Pvt.
Ltd.,
Pithampur,
Nandini
Medical Labs
Pvt. Ltd.,
Indore,
Aartak
Software,
Indore,
Atulya Agri
Clinic,
Indore

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	BCA	Computer Science	NIT, Trichy	MCA
2019	1	B.Sc. (CS)	Computer Science	NIT, Trichy	MCA
2019	1	BCA	Computer Science	NIT, Warangal	MCA
2019	1	BCA	Computer Science	NIT, Warangal	MCA
2019	1	BCA	Computer Science	NIT, Surathkal	MCA
2019	1	B.Sc. (CS)	Computer Science	NIT, Surathkal	MCA
2019	1	B.Sc. (CS)	Computer Science	NIT, Raipur	MCA
2019	2	BCA	Computer Science	NIT, Raipur	MCA
2019	1	B.Sc. (IT)	Electronics	NIT, Kurukshetra, HR	MCA
2019	1	B.Sc. (CS)	Computer Science	NIT, Jamshedpur	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6
Any Other	25

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo Song Competition	College	20
Extempore Speech Competition	College	18
Traditional day Celebration	College	59
Patriotic Song Competition	College	16
Eco Friendly Rakhi Making Competition	College	37
Quiz Competition (GK)	College	15
Essay Writing Competition on "Green Energy and its impact on the Ecology of the planet"	College	15
Drawing Competition on Save Nature	College	23
Debate Competition on "Rapid Development does not affect Environment negatively"	College	35
Poster Competition on "Heal the earth Heal the Future"	College	21
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	First Position in Inter College Dance Competition	National	Nil	1	16U06005	Ms. Shivangi Chauhan
2019	First Position in Cultural-Poster Competition on "Heal the earth Heal the Future"	National	Nil	1	19P07055	Ms. Saloni Jain

2019	First Position in Cultural-Debate Competition on "Rapid Development does not affect Environment negatively"	National	Nil	1	19U41012	Mr. Aman Jat
2019	First Position in Cultural-Drawing Competition on Save nature	National	Nil	1	19U23020	Ms. Abhansh Tiwari
2019	First Position in Cultural-Essay Writing Competition on "Green Energy and its impact on the Ecology of the planet"	National	Nil	1	19U05020	Ms. Deepli Yadav
2019	First Position in Cultural-Quiz Competition (GK)	National	Nil	1	19U03032	Ms. Pooja Mishra
2019	First Position in Cultural-Eco Friendly Rakhi making competition	National	Nil	1	17U03024	Ms. Deepika Donere
2019	First Position in Cultural-Patriotic Song Competition	National	Nil	1	19P07052	Mr. Suresh Katara
2019	First Position	National	Nil	1	19U25015	Ms. Dewanshi

	in Cultural-Traditional day Celebration "Indian Culture and Attire" presentation					
2019	First Position in Inter College Poster Making Competition	National	Nil	1	17U23077	Ms. Pooja Mali
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the instructions of Madhya Pradesh Government, the college formed the student's union with its office bearers as per the prescribed rules of election process framed by Department of Higher Education, M.P. Government till academic session 2011-12. From academic session 2012-13 to academic session 2016-17, it was on hold as per the instructions of Madhya Pradesh Government due to decision pending in court. In academic session 2017-18, the college again formed the student's union with its office bearers as per the prescribed rules of election process framed by Department of Higher Education, M.P. Government.

But during the election process, due to the unpleasant situations and disciplinary issues, the state government again hold it till date. However, the college has kept it on various committees which have students' representation.

The student members serve as a bridge between the administration and the students. During the academic session 2019-20 they are also actively involved them in various committees such as: • IQAC • Anti Ragging • Anti Sexual Harassment • Grievance Appeal Committee • Cell For Competitive Examinations • Cultural Activities • Green Revolution Cell • Library Advisory • Magazine • Placement • Research Cell • Sports • Women Empowerment Cell • NSS • Red Ribbon Club Each of these committees has its own purpose and helps in building leadership qualities in students. Students play a vital role in many activities like organising cultural, sports, seminars, workshops, etc. at college and intercollegiate levels. Active participation of students in cells and committees contribution to their personality development also. To ensure the safety and wellness of the Female students, the Women Empowerment Cell takes care of the female issues. Through service oriented committee, NSS, various community outreach activities are conducted and the active participation of students strengthens their intellectual growth supplemented by social consciousness. This in turn also boosts up their understanding of their social responsibility and makes them future leaders and responsible citizens. NSS also conducts medical and blood donation camps through these activities, the students transform the vision of the college into reality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

293

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

? Alumni meet on 18-10-2019, 19-10-2019, 21-01-2020 ? Alumni interactive session with students ? Guest lecture ? Training programme, workshop, industry visits

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes culture of participative management and decentralization practices to ensure transparency both in academic and administration. The College Governing Body has representatives from the University, State Higher Education Department and UGC, which gives guidelines in framing the policies in tune with the norms of UGC, government and the university. Academic Council, IQAC and all Board of Studies have representatives from the Universities, industries, alumni, current students and local society. The Finance Committee finalises the annual budget and looks after the effective utilization of funds. Both the internal and external audits are done by Chartered Accountant and Auditors. Regular meetings of these committees are organised and these provides a forum for all to express their views and suggestions. There is constant interaction between faculty and parents through PTA meetings. The college also has an unregistered alumni association. The Principal of the College chairs all important meetings excluding Governing Body and is the final authority in decision making and its implementation. The Principal gets directives from management headed by the Chairman of the institution. Empowering HODs to distribute work to faculty, to design add-on courses, to draft the content beyond syllabus topics and to organize various faculty and student empowerment programs. The Heads of the Departments conduct periodic meetings with the faculty and their suggestions are carried to the college administration which directly means that every faculty member takes part in the academic and administrative matters of the College. Heads have weekly meetings with the Principal to discuss the executive matters. There are also regular meetings of the Heads with Principal, Director (Administration) and the Director once in a fortnight to take stock of the implementation of policy matters. College administration constitutes various committees for conducting various activities and smooth functioning of the college which develops leadership traits in faculties and students. The faculty are assigned the responsibilities in various capacities through the committees. Students' representations are included in various committees. In regular meetings of the committees, deliberate discussions are held and provide a forum for all to express their views and suggestions in the best interest of the institution. Well planned academic calendar of the college for every semester is prepared and systematically implemented. The college has an Examination Cell and comprehensive examination process is meticulously followed by it. An exclusive office with sufficient man power, materials and technology has been established in a separate block. All the examination related activities, from the submission of examination forms to declaration of results, are completely online and the software for the purpose has been developed by college itself. At non teaching level, the bursar as the financial head and the Office

Superintendent as an executive head take care of the matters related to administration in consultation with the college administration, which in turn, puts the matter before the management for making decisions. Thus the culture of decentralization and participative managerial governance system with healthy and conducive inter-relationships is in existence in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to all the courses are made on the basis of percentage of marks obtained in the qualifying examination as per the eligibility criteria and as per the M.P. Govt. / Devi Ahilya University norms. The admission procedure was conducted through M.P. Government online portal. For admission to B.Ed. Course, a state level entrance examination is conducted by M.P. Govt. followed by online counseling for the allotment of college to students by the M.P. Govt. The allotted students take admissions in the college.
Industry Interaction / Collaboration	Industrial and Educational visits and tours organized. The industry persons are invited from time to time to interact with the students and the faculty by conduction of lectures, seminars, workshops etc. Efforts are being continued for linkages and collaborations with industries, research and academic Institutions.
Human Resource Management	All the mandatory bodies such as Governing Body, Academic Council, Board of Studies, IQAC and various other committees constituted as per norms and regular meetings have been conducted. The Director, Director (Admin.), Principal, Head of Departments, Faculty members and other Administrative Staff easily accessible to all stakeholders. The college is affiliated to Devi Ahilya University, Indore and, the faculty and staff members' recruitment is in accordance with the guidelines of UGC and University. Teaching positions are finalized with the position of work load and also with student teacher ratio.
Library, ICT and Physical Infrastructure / Instrumentation	Library • Three Libraries are housed in approximately total area of 2200 Sq. Ft. • Sufficient number of books and

Journals available. • Internet and DELNET NLIST facilities. ICT • Computer Laboratories at both academic campuses. • Wi-Fi Campuses. • Smart Classrooms. • Internet facility available on each terminal. • High Density Photocopiers. • LCD Projectors

Infrastructure/Instrumentation Purchase and up-gradation of laboratories instruments and computers as per requirement

Research and Development

To promote research activities, the Research Cell encouraged faculty members to participate in various research activities such as, pursuing research work, publication and presentation of papers in journals, seminars and conferences. Conferences, workshops, seminars, faculty development programmes are conducted. Offline and online Research Journals are available in the college. The faculty members are also motivated to undertake the research projects. Publication of research magazine has been continuing. The Research Policy has been restructured during the session 2018-19 and after the approval of statutory bodies the policies were improvised. Three institutional multidisciplinary research projects were sanctioned and financial assistance provided to the faculty members. Seed money were also provided to the faculty who are pursuing their Ph.D. During the session, three more faculty members were recognized as research guides of affiliating university. Some faculty members have also applied for recognized research guide of the affiliating university. Research Center Proposals for Commerce and Chemical Sciences are also in line. Some of the faculty members are also involved in editorial board of various journals. Few faculty members are also associated as reviewer with national and international journals.

Examination and Evaluation

Examination Cell established as per the autonomous norms and the cell ensures complete secrecy, confidentiality and credibility. The cell works as per the prescribed academic calendar. As per the examination system, annual or CBCS, guidelines for Examination and Evaluation have been prepared and

accordingly software of examination system has been upgraded. The student's performance is evaluated by conduction of both external and internal examination for all the courses and the weightage of both external and internal evaluation is taken. The internal academic performance of the student is continuously evaluated through various modes. The question bank has been prepared. Coding and decoding (of answer books) system is followed. Completely online process of examination is adopted. The software developed by college itself is used and students apply online for the examinations. Review system is being continued for the students who are not satisfied with the results. In this session the supplementary examination for annual based courses has been organized. Similarly special ATKT examination has been organized for final year students for timely completion of their respective courses.

Teaching and Learning

The Faculty members play proactive role in finalizing, upgrading and designing of course structures of the college and the university. Academic Experts from outside the college are the part of finalizing the curriculum. Feedbacks from the various stake holders including students are incorporated while updating the syllabus. The meritorious alumni are also the part of finalizing the curriculum. In respect of needs of local industries, Industry experts are also called in meetings of BOS and their suggestions are incorporated in the curriculum. Uses of ICT and computers are emphasized for the effective coverage of topics in curriculum. The faculty members also use LCD for teaching. Lectures through smart classroom are also conducted. In this session a few more value added programmes, such as, Community Health and Diseases, Digital Marketing, Basic of Accountancy, Preparation of Routine Cosmetics, Cough Cold and Pain Relief Cream etc. have been introduced. In order to create a link between the academics and the society, various extension activities are continuously organized. Every year the alumni meet is organized in order to get their feedback. The Parent Teacher

	<p>Association has been formed and their meets are regularly organized.</p> <p>Lectures, seminars, workshops and conferences are regularly organized.</p> <p>Industrial visits and tours organized to provide exposure to external world.</p> <p>Examination and Evaluation Examination Cell established as per the autonomous norms and the cell ensures complete secrecy, confidentiality and credibility. The cell works as per the prescribed academic calendar. As per the examination system, annual or CBCS, guidelines for Examination and Evaluation have been prepared and accordingly software of examination system has been upgraded. The student's performance is evaluated by conduction of both external and internal examination for all the courses and the weightage of both external and internal evaluation is taken. The internal academic performance of the student is continuously evaluated through various modes. The question bank has been prepared. Coding and decoding (of answer books) system is followed.</p> <p>Completely online process of examination is adopted. The software developed by college itself is used and students apply online for the examinations. Review system is being continued for the students who are not satisfied with the results. In this session the supplementary examination for annual based courses has been organized. Similarly special ATKT examination has been organized for final year students for timely completion of their respective courses.</p>
Curriculum Development	<p>Under autonomy the curriculum is planned according to course content as well as optional activities. The course content is designed by Board of Studies and the optional activities are planned in the academic calendar of the college for the entire academic session. The course content is updated every year by the Board of Studies of various disciplines. The optional activities comprise subject related optional activities such as seminar conferences and presentations, and creative activities such as extracurricular activities, cultural, sports and extension activities. The College is affiliated to Devi Ahilya Vishwavidyalaya, Indore and the basic</p>

course curriculum is decided and provided by the University itself. During current year, CBCS System has been continued for all semester based courses with choice for students to select one of the courses of Skill Enhancement/ Generic Course out of the courses provided by the college. In each semester one course is compulsory for the students of all streams. As per the orders received from Department of Higher Education, Govt. of M.P., the annual system has been introduced for the programmes B.Sc., B.Com. and B.Com. (Hons.) programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>A proper website is made and available to all. The website is developed in-house under the guidance of computer department which maintains it regularly. Computer laboratories are at both campuses and computer facilities available at all the other laboratories, libraries and office. Internet facility available on every node. Computer training programs are conducted for supporting staff. E-Governance training and demonstration Programmes are organized for faculty and staff which includes E-Ticket, Bill Payments, Internet Banking etc. Teachers are encouraged to use ICT based teaching and accordingly smart boards are installed in some class rooms. Training programmes for smart board teaching are also conducted. Institutional AQAR is uploaded on college website. Feedback has been taken from various stakeholders and its analysis and reports also displayed on college website. CBCS system has been introduced for all semester based courses at UG and PG level both and course curriculum and course choices are available on website. The class time-table and various notices are uploaded on website.</p>
<p>Administration</p>	<p>Departmental e-mail accounts are created and all the notices and circulars are sent through emails. Notices are uploaded on website for students and other stakeholders. Leave applications are accepted through e-mails also. The minutes of meetings of all the statutory bodies are</p>

	computerized. The affiliation process of the institution, renewal and continuation permission for courses all are conducted online. Online registration of alumni students is also introduced during the year.
Finance and Accounts	The finance related work is done on excel worksheets and accounting software is used by Accounts department for financial reporting and banking purposes. E-audit process is adopted.
Student Admission and Support	Admissions are done through centralized process of state government through online mode. However being a minority institution admissions are done at college level. The students get registered themselves on the online portal of higher education department of state government. Complete details are given on online portal. Each admission is confirmed by the government. The complete online data is forwarded by the Department of Higher Education to affiliated University for enrollment and other process. At college level, all data has been computerized. Scholarships are also provided through online mode by government of M.P. The admission brochure, syllabus and all other necessary and essential details are uploaded on college website.
Examination	The assignments are given online to the students. Examination notices and time tables are displayed on college website. Examination forms are submitted through online mode. Admit cards of the examinations are generated online. The results of the final theory examination are also declared online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Rajesh Shah	International conference on Innovative Research on Engineering, Science, Pharmacy, Humanities and	NA	500

		Management (ICIR-2019)		
2019	Prof. Vishal Kadam	International conference on Innovative Research on Engineering, Science, Pharmacy, Humanities and Management (ICIR-2019)	NA	500
2019	Dr. Anubha Pandya	India International Science Festival 2019 -5 days Conclave	NA	500
2019	Prof. Snehlata Hada	Two days national seminar on Rasayan Shikshan me Vaigyanik tatha takneeki shabdawali	NA	300
2019	Minakshi Panwar	Two days national seminar on Rasayan Shikshan me Vaigyanik tatha takneeki shabdawali	NA	300
2019	Mr. Ajay Varma	National workshop on RPA Explorer Day: Build a Bot	NA	300
2019	Prof. Neeraj Jaiswal	National workshop on Implementation of Expenditure, Advance and Transfer(EAT) module workshop of the PFMS	NA	300
2019	Mr. Ajay Varma	National workshop on Skills for Quality Research	NA	300
2019	Dr. Anubha Pandya	Two days national seminar on Recent trends	NA	300

		in conservation of natural resources		
2019	Prof. Snehlata Hada	Two days national seminar on Recent trends in conservation of natural resources	NA	300
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Eight Day Faculty Development Programme on E-Learning Prospects and Outcomes	NA	22/07/2019	30/07/2019	35	Nil
2019	Three Days Workshop on Development Publishing of E-Contents	NA	12/08/2019	14/08/2019	38	Nil
2019	Workshop on Eco-friendly Ganesha Preparation	Workshop on Eco-friendly Ganesha Preparation	29/08/2019	29/08/2019	43	13
2019	NA	Three Days Training Programme on ICT Tools Office Automation	16/09/2019	18/09/2019	Nil	18
2019	Four Day Hands on training	NA	25/09/2019	28/09/2019	10	Nil

	cum workshop on FTIR					
2019	Three day Workshop on Patent Filing	NA	26/09/2019	28/09/2019	37	Nil
2019	One Day Workshop on Digital Transaction Awareness	One Day Workshop on Digital Transaction Awareness	22/10/2019	22/10/2019	28	5
2019	Guest Lecture on Aspects of Research	NA	08/11/2019	08/11/2019	39	Nil
2019	One Week Faculty Development Program on Innovative Trends in Teaching Learning Process	NA	02/12/2019	09/12/2019	48	Nil
2019	Three day Workshop on Mobile Application Development	NA	10/12/2019	12/12/2019	40	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Python organized by IIPS, DAVV, Indore	1	01/06/2020	05/06/2020	5
FDP on Evolution from Offline to Online Teaching organized by Satishpradhan Dnyanasadhana College, Thane	1	30/05/2020	03/06/2020	4

FDP on Scilab organized by Dwarkada J. Sanghvi College of Engineering, Mumbai	2	26/05/2019	30/05/2020	5
Five Day FDP on Industry Expectations from Big Data Block Chain Professionals organized by Vallurupalli Nageshwara Rao Vignana Jyothi Institute of Engineering Technology, Hyderabad	6	25/05/2020	29/05/2020	5
Five Day FDP on Artificial Intelligence organized by Gayatri Vidya Parishad College for Degree and PG Courses(A), AP	1	21/05/2020	25/05/2020	5
International FDP on 2020 Emerging Trend in Teaching Technology organized by Sri Guru Tegh Bahadur Khalsa College, Jabalpur	1	16/05/2020	20/05/2020	6
Five Day FDP on Material Science: Synthesis and Characterisation organized by Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore	2	11/05/2020	15/05/2020	5
Five Day FDP on A Primer on Quantum Computing organized by Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore	3	04/05/2020	08/05/2020	5

wavidyalaya, Indore				
Seven Day FDP on Natural Language Processing organized by IPS Academy, Indore	2	06/01/2020	10/01/2020	7
One Month Women Entrepren eurship Development Programme organized by MPCON Ltd.	6	17/10/2019	21/11/2019	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
50	11	70	70

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Motivate teachers for participation in seminars/ conferences/workshops and duty leave, registration fee and travel expenses/ transportation facilities provided for the same. Seminars/ conferences/workshops/FDP/Training programmes are organised in the college to equipped the teachers with the latest knowledge. Training programmes are also organised to make the members of the staff computer-literate. Faculty encouraged enrolling for doctoral research. Infrastructure facilities and seed money is provided to the faculty. To promote research activities in the institution, three minor research projects of interdisciplinary nature sanctioned and</p>	<p>Training programmes on computer proficiency, communication are organized for the non-teaching staff. One seat in each course is reserved for admission of ward of its employee and Tuition fees exemptions for ward of 3rd and 4th class employees. Financial assistance towards medical services and advance salary/salary loan has been provided on demand. Canteen, transportation facility and recreation facilities are provided to the staff members. Female staff members are provided maternity leave. As recreational facilities, picnics and tours are arranged for staff members. Cultural and sports events are also conducted for the staff annually. Free uniforms provided to supportive</p>	<p>Equal academic opportunities provided to all without any bias. Induction and orientation programmes are conducted in the beginning of every academic session. Fees in easy instalments. Students are benefitted through various Scholarships Schemes. Regular Classes, strictly as per the Time Table, are conducted to provide a good teaching learning ambience. Teaching-Learning process through multifaceted curricular and extracurricular activities. Students are benefitted with tutorials for every subject, conduction of extra classes. Remedial Classes are also conducted for the weak students to uplift their performance. Various Certificate, Bridge and Add-on Course available for enhancing</p>

financial assistance provided to the teachers. One seat in each course is reserved for the admission of the ward of its employee. Financial assistance towards medical services and advance salary/salary loan has been provided on demand. Canteen, transportation facility and recreation facilities are provided to the staff members. Female staff members are provided maternity leave. The management contributes to the Provident Fund and ESI (Employees' State Insurance Corporation) scheme for the employees as per government norms.

As recreational facilities, picnics and tours are arranged for staff members. Cultural and sports events are also conducted for the staff.

staff.

the academic horizon of students without charging any additional fee. In semester based courses CBCS system has been introduced and under this various optional skill enhancement/generic subjects available for the students. Experts from different arenas are invited for sharing their knowledge. Research initiation has been provided to the students. Various Committees formed for Student support students representation Promoting social responsibilities and Citizenship Roles and to Inculcate values of social awareness among the students, various extension and social beneficial activities conducted regularly through NSS and Red Ribbon Unit. To develop the spirit of entrepreneurship, the college has formed an Entrepreneurship Cell and various activities conducted under the banner. To fulfil the placement related needs of the students the Placement Cell has been formed. The Cell for Competitive Examinations are also formed. Develop overall personality of the students Provide value based education The lectures focus on human values, inner strength and peace of mind. Various Journals and E-Journals available to facilitate research through DELNET INFLIBNET-N list. Internet facility is provided at every terminal. Free eye, dental and health checkup camp organised in association with

hospitals. Strong mentoring counselling system. Parent - Teachers meetings. To acquire the outreach exposure field, educational and industrial visits are organised. Students feedback system is in existence. Suggestion boxes are also placed in college campuses. The college has an Examination Cell which conducts all the exam timely and results are declared on time. Transparent grievance redressal system is observed in the college. Question Banks are prepared by the departments. Regular conduction of sports and cultural activities. Guidance and training are provided to interested students. Promoting creativity through publication of news letters and magazines. Meritorious students are encouraged through prizes and awards.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is non-aided self financed institution and does not receive any grant from government or any agency. The major source of fund generation is tuition fees and other fees received from students only. The college has a mechanism for internal and external audit both. The internal audit is carried out by Nivesh Consultancy concurrently throughout the financial year. External audit is done by Shyam G. Khandelwal Co. regularly after the completion of every financial year. The last audit was done for the last financial year 2019-20.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Swaraj Sansthan Sanchalya	100000	Research on Swadhinta Sangram and Aadivasi Nayak

[View File](#)

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Head of the Institution
Administrative	No	Null	Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? As per the practice of the college, a Parent-Teacher Association Execution Committee of faculty members of various departments has been formed. ? Parent Teacher Association has been formed. ? During the academic session 2019-20, two meetings respectively on 16/11/2019 and 22/02/2020 were conducted. ? The feedback is obtained from parents regarding the college. The teachers show attendance record, test records and discuss the concerns one to one with the parents. ? The parents provided valuable suggestion for development of the institution.

6.5.3 – Development programmes for support staff (at least three)

? Workshop on Eco-friendly Ganesha Preparation : 29-08-2019 ? Awareness program on HIV Aids : 09-12-2019 ? Hemoglobin Test Camp : 14-12-2019 ? Awareness Campaign against Domestic Violence : 09-01-2020 ? Eye Checkup Camp : 22-02-2020 ? Seminar on Education in Gender Equity : 28-02-2020 ? All the academic and non-academic activities are successfully conducted with active involvement and participation of Support Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Reconstitute the college IQAC as per NAAC guidelines. Regular IQAC meetings continued during the session. ? Formation of some new committees, reconstitution of various college committees and review the observations through their meeting registers. ? Syllabus revision of the courses through concerned Board of Studies. ? Emphasis on preparation of e-contents by faculty members. ? Initiated for Academic and Administrative Audit. ? Restructured research policy to promote research activities including provision of seed money and financial assistance for research projects. ? Four new MOU's initiated. ? Regular organisation of conferences, seminars, workshops, faculty enrichment programmes including the programmes based on quality parameters. ? Under the guidance of IQAC, 15 recognition/awards were received during the session by college staff.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	Eight Day Faculty Development Programme on E-Learning Prospects and Outcomes	22/07/2019	22/07/2019	30/07/2020	35
2019	Seminar on Impact of GST: Business and Services	25/07/2019	25/07/2019	25/07/2019	54
2019	Visit at Jimmy McGilligan" Centre for self-sustainability	26/07/2019	26/07/2019	26/07/2019	33
2019	Three Day National Workshop on Communication Skills: Training and Development	03/09/2019	03/09/2019	05/09/2019	208
2019	Three Days Training Programme on ICT Tools Office Automation	16/09/2019	16/09/2019	18/09/2019	18
Nil	Two Day Workshop on Effective Communication Skills for Budding Managers	04/10/2019	04/10/2019	05/10/2019	39
2019	Three Day Workshop on Intellectual Properties Rights	14/10/2019	14/10/2019	16/10/2019	22
2019	Two Days workshop on Education for Life	01/11/2019	01/11/2019	02/11/2019	42
2019	Faculty Development Program on Innovative Trends in Teaching Learning	02/12/2019	02/12/2019	09/12/2019	48

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Making Competition 'Green Environment'	31/07/2019	31/07/2019	16	12
Workshop on Home Made Rakhi Preparations	10/08/2019	10/08/2019	46	Nil
Personal Counseling for Girls Students	13/08/2019	13/08/2019	26	Nil
Seminar on "Health and Hygiene for Women"	21/09/2019	21/09/2019	25	Nil
Lecture on "Sanitation and Personal Hygiene for Girls"	10/10/2019	10/10/2019	87	Nil
Capacity Building Workshop for Women	18/11/2019	18/11/2019	35	Nil
Smart Girl Workshop	20/12/2019	20/12/2019	48	Nil
Awareness Campaign against "Domestic Violence"	09/01/2020	09/01/2020	40	1
Workshop on "Saree Draping"	31/01/2020	31/01/2020	29	Nil
Extension Activity 'Visit to Gram Compel' Awareness camp for women health.	14/02/2020	14/02/2020	10	Nil
Seminar on "Education in Gender Equity"	28/02/2020	28/02/2020	24	17

International Women's day week	02/03/2020	07/03/2020	97	Nil
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Measures have been initiated to make the campus eco-friendly and to create teaching- learning ambience. Efforts are made for developing sensitivity towards environmental issues and encouraging students to keep campus eco-friendly. A Green Calendar has been prepared in order to create awareness among students through its well planned activities which foster the eco-consciousness in them. The college has declared Tobacco Free and Poly-bags Free Campuses. The college formed a Green Revolution Cell. The role of the cell is to spread the awareness and provide students multifarious platforms to discuss the various pressing environmental issues and plan appropriate solutions towards the same. Plenty of events are organized each year to create awareness in campuses, such as poster making competitions, expert talks, quizzes, best out of waste competitions, documentary screenings etc. Tree plantation drives are also organized on and off the campuses. The structural design of college building is such that sufficient natural light and ventilation is present all round year. This helps in minimizing the requirement of electricity. Incandescent bulbs and tubes are replaced by LED bulbs and tubes to minimize power consumption. The college has placed posters to save electricity and all the staff members and students are requested to switch off the electric equipments when they are not in use. Split AC's with star rated are used in campuses and are serviced regularly by authorized technicians. E-mailing the documents is also used in place of faxing. Installation of solar panels is initiated. Gas burners in the laboratories are ignited only when necessary. Lectures, Seminars, Workshops have been organised for awareness of energy conservation. Students and staff members strictly follow the water saving techniques and do not waste water in washrooms. Phytoremediation method is implemented to reduce hazardous waste produced during the chemistry practical work. The waste water from chemistry lab is utilized in growing plants. The objective behind this type of innovative practice is to reduce the hazardous metallic ion present in waste water before letting it out of the campus followed by the sinking in water bodies. In phytoremediation, hyper accumulator plants are used to extract and transform toxic metals such as Chromium, Nickel etc. The department of chemical sciences adopted the vermi-culture technique to produce manure. The manure produced in such a manner is used for growing plants. To collect harmful materials, the college campus has provided dustbins in all areas. In order to prevent injury to the custodians, all broken glass materials are disposed off in separate covered bins. Waste papers collected from different departments of the college are sold to companies who sent it to recycling units.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	2
Special skill	No	Nil

development for
differently abled
students

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	26/07/2019	1	Visit at Jimmy McGilligan" centre for self-sustainability	Organic Product and Farming	33
2019	1	Nil	21/09/2019	1	Seminar on Health and Hygiene for Women	Health and Hygiene	25
2019	1	1	14/12/2019	1	Hemoglobin Test	Health Awareness	51
2019	1	1	01/08/2019	15	Swachhata Pakhwada	Cleanliness Hygiene	95
2019	1	1	30/11/2019	1	Aids Awareness Program	Aids Awareness	62
2020	2	2	07/01/2020	3	Traffic Awareness Drive	Traffic Safety Rally Traffic Control at LIG Square	62
2020	1	Nil	30/01/2020	1	Blood Donation Camp	Health Awareness	78
2019	1	1	29/08/2019	1	One Day Workshop on Ecofriendly Ganesha Making	Save our water resources and protection of human health	56
2020	1	Nil	22/02/2020	1	Eye checkup Camp	Health Awareness	108

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
A Handbook of Code of Conduct	22/10/2019	Reviewed Annually

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Population Day-Slogan Competition on Population Explosion	11/07/2019	11/07/2019	41
Munshi Premchand Birthday-Essay Writing Competition	31/07/2019	31/07/2019	23
Birth anniversary of Dr. P.C. Ray	02/08/2019	02/08/2019	34
Visit to Old Age Home , Pardeshipura Indore	11/08/2019	11/08/2019	32
Independence Day Program	15/08/2019	15/08/2019	59
Janamashtmi Celebration-Traditional Day Celebration	22/08/2019	22/08/2019	212
Ganesh Chaturthi Celebration	31/08/2019	31/08/2019	129
Teachers Day Celebration	05/09/2019	05/09/2019	279
Garba Celebration	25/09/2020	25/09/2020	52
World Pharmacist day	25/09/2019	28/09/2019	62
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A number of measures have been initiated to make the campus eco-friendly and to create teaching- learning ambience. They are: • A Green Revolution Cell has been formed with an aim to spread the awareness and provide students multifarious platforms to discuss various pressing environmental issues and plan appropriate solutions towards the same. A plenty of events are organized throughout the year to create awareness in campus, such as poster making competitions, expert talks by noted speakers, quizzes, waste sculpture (best out of waste) competitions, documentary screenings etc. • A Green Calendar has also been prepared in order to create awareness among students through its well planned activities which foster the eco-consciousness in them. • Tree plantation drives to keep the campuses green. • Initiating Presentation of Planters (Tulsi) rather than bouquets. • Tobacco Free and Polybags Free campuses have declared. • The college has placed posters to save electricity and all the staff members and students are advised to switch off the electric equipments when they are not in use. Split AC's with star rated are used in campuses and are serviced regularly by authorized technicians. Students and

staff members are also advised to close the water taps while coming out from the washroom. • Incandescent bulbs and tubes are replaced by LED bulbs and tubes to minimize power consumption. • Effluent treatment of laboratory drain and reuse of the same in gardening. Prepare and use of organic manures. • Rain water harvesting through construction of big tank.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice : Women Independence: A step towards girls blossoming (for weaker section) Objective of the Practice : One of the main objectives of Christian Eminent College is to raise girls' confidence and make them independent. Although there is already Women Empowerment Cell in the College, but it needed some kind of activities also for girls' grooming. Most of the girl students come from rural areas and they face problems like poverty, illiteracy and health issues. They are superstitious also,. The College has taken some concrete steps to help such girls. Main objectives of the practice are as follows: • To make girls realize their strengths rights. • To arrange seminars and programs based on medical issues, social sessions, cyber security, stage fear, confidence development and skill development. • To involve female students in activities and government officials to enlighten the students for part time jobs and government grants for women entrepreneurs. • To organize the exclusive health camps for female students by female teachers and experts for free treatment of girls' related issues and conducting awareness programs on the necessity of personal hygiene and preventions of seasonal diseases. • Development of vocational skills and technical skills among the girl students by giving specific training to enable them to turn into independent earner of their living like part time jobs, start ups etc. The Context : • In the beginning girl students were not so much aware to participate in the seminars and sessions. • The coordinator and the members of the unit met with some families and persuaded parents and convinced them that the entire program was very much important for the betterment and empowerment of their dear daughters. • Some of the guardians complained that their daughters were detained in the college after college hours. The Practice : The women independence practice is for the protection of female rights and it actively empowers women for gaining confidence in their capacities, self independence, self- confidence, human rights, legal provisions available for their protection, importance of higher education mental and physical fitness etc. Evidence of Success :One of the girl students of 2019- 20 batch B. Com. III Year was very active. She joined a company for part time job and earned enough for her studies. Her parents were also happy from her efforts and the guidance given to her by the teachers. Another student of 2019-20 batch B.com. III year was interested in becoming a beautician. She was motivated by faculty members and her parents were explained all the benefits and importance to be independent. Right now she is taking training from a renowned beauty salon and soon she will open her own salon after her training session. Problems Encountered and Resources Required • Ensuring the all around support and participation of female teachers in the programs is a difficult task. • Implementation of the annual plan and its follow - up has become a difficult task in view of stiff academic schedule in the autonomous environment. 2. Title of the Practice : Knowledge Enrichment Project Objective of the Practice : Today is the time of Science and Technology. Technological sources attract the child towards them. A smart classroom can be a meaningful effort. It is the technique by which students can learn by fun mood. From this technique quality in education can be improved as there is a possibility to develop interest of students, their achievements, their creativity and it can be said that an overall development of students can be done. Christian Eminent College has taken a step forward to make the teaching learning process more creative and innovative. Main objectives of this

best practice are as follows:

- To make an academic calendar of the whole session to help students as well as faculty members so that they can plan accordingly.
- To make the process student-centered centered so that they can give their best results.
- To convert conventional classrooms into smart class rooms so that it becomes more interesting and knowledgeable for students.
- To conduct weekly seminars and workshops for students as well as faculty members so that they can enhance their skills and qualities.
- To make the teaching learning environment friendly and easy so that students can clear their doubts without any hesitation.

The Context :

- Earlier students were not so much technology friendly. So faculty members had to work hard to make them comfortable for the use of technology.
- Some of the equipments and techniques were new for faculty members also. So they were trained enough to use the new methods of teaching learning process.
- It was not so easy for students and faculty members to transform themselves from talk and chalk board to smart equipments.

The Practice : Smart classroom teaching method is an innovative teaching learning process. It makes students creative and innovative. Each and every student is asked to evaluate the seminar delivered as per the evaluation markers viz., quality of matter presented, organization of the matter, expression, performance in discussion etc. Average of each student is considered. It involves students' interaction with faculty. It not only builds their trust in themselves, but also makes them self-critic. This is one of the most remarkable advantages of the smart class room technique. Evidence of Success

- In the session 2018-19 a student of B.Com III year was an active participant who conducted seminars and workshops in our college. He has made his career in anchoring. Now he is conducting so many events programmes.
- Another student of B. Com. III year Batch 2019-20 attended so many workshops learned new things. He was motivated to enter into software engineering course now he is preparing for exams.
- Placement record of students was increased significantly.

Problems Encountered and Resources Required

- Ensuring full interest and participation of teachers in the programs is a difficult task.
- Arrangement of smart equipments, their availability, their processing etc. demands higher level of training and development time, patience and money.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://christianeminent.com/wp-content/uploads/2015/12/Session-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of this institution is to bring out the students with all the qualities required for survival.

- A number of activities have been initiated to make ideal student. One of such activity leading to an ideal student is "MORETH". "MORETH" in this context is defined as a student carrying both moral and ethical values. These different activities are ethical teaching, ethics of students/teacher, ethics of lab, ethics of class room, ethics of playground, ethics towards society, health awareness programs, moral duty, social responsibility, mythological stories with scientific way and Alumni meet etc. Expert lectures by eminent speakers have also been organized on regular basis.

In these activities college allot group of faculty members from different departments.

- College provided project facilities for rare book collection, mythological books and collection of historical information about different cities.
- Classes for preparation of competitive Examinations, such as UGC-NET, MP-SLET and CET are also provided. DET, IIT-JAM, Samvidavarg 1 and 2, Pre-MCA, Pre-MBA, Pre-B. Ed, PSC, UPSC are also conducted for Students and faculties. This helps the students to learn important tools and techniques, information in addition to their course curriculum for better future prospects.
- Personality

development programs and spoken English courses have been conducted to improve soft skills of the students. • Increase in ICT enables teaching and use of modern tools of educational technology and smart classrooms have been provided. • Active participation of faculties in research activities including pursuing of Ph.D. degree, research publications and research projects have been a regular phenomenon. • Apart from publication of Annual Magazine, a quarterly Newsletter also gets published by the College. Bi-monthly Newsletters are also published by every Department. Quarterly Research Magazine "Exploration" and an environmental Magazine "Panchtatva" have also been published. • Entrepreneurship development cell has established in the college and some students have established their business with the guidance of the cell. Awareness programs are also organized for the students to develop their entrepreneurial skills and boost their confidence. • The college has run short-term certificate courses in spoken English, personality development, paper craft, yoga, value education and retail management. It also ran add-on courses in Intellectual Property Right (IPR) Act, Community Health and Diseases, Basics of Income Tax, Basics of Insurance, Basic Computer Course, Preparation of Routine Cosmetic Cough Cold and Pain Relief Cream, Vedic Mathematics, Time Management and Physics in Daily Life. These courses helped students to learn important information tools and techniques in addition to their course curriculum for better future prospects. • The college has initiated steps towards in-house preparation of organic phenyl, mosquito repellent organic liquid, dhoop-batti, cold cough balm, few items of first aid box, rose water, herbal colour, handmade cloth bags and herbal tea powder. The same are used in college campus as well. The training sessions and workshops have also been conducted for students, staff and nearby residents.

Provide the weblink of the institution

<http://christianeminent.com/wp-content/uploads/2015/12/vision.pdf>

8.Future Plans of Actions for Next Academic Year

- Establishment of recognised research centre of affiliating university in Mathematics and Biotechnology.
- Introduction of some more certificate, add-on courses.
- Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS.
- Enhancing collaborative activities for quality improvement, research, faculty development and extension.
- New collaborations with industries, research and academic Institutions.
- Continued the practice of conduction of conferences, seminars, workshops of national level. Conducting at least one event of International level.
- Emphasis on entrepreneurship training and more field and Industry visits.
- More stress on publications in UGC approved journals.
- Emphasis on preparation of e-contents by faculty members.